



**JACKSON COUNTY UTILITY AUTHORITY**  
*Serving the People...Protecting the Environment*

**Directors**

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County  
Marshall Smith • Gautier

**Jackson County Utility Authority**

Regular Meeting  
Board of Directors  
May 10, 2021

**MINUTES**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 10, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer, and Directors Murphy and Smith. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Sistrunk, HR Manager; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Kimley-Horn; Paul Foley, EJES; Josh Brick, Neel-Schaffer, and Charles Capdepon, Pickering.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Murphy led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. There were none.

5. Public Recognition

Director Munro asked if there were any public to recognize. There were none.

6. Consent Agenda

A. Adopt – Minutes for April 12, 2021, **Exhibit “A”**

B. Adopt – Minutes for April 26, 2021, **Exhibit “B”**

C. Adopt – Minutes for March 22, 2021 – Corrected, **Exhibit “C”**

D. Consider – POTW-8S (SWTP) – Stuart Irby Factory Talk Viewpoint Client – One (1) Year Subscription, **Exhibit “D”**

Director Moore asked for clarification regarding what Factory Talk Viewpoint is used for. Mr. Page provided a brief description. Director Moore made a motion to Approve the Consent Agenda as presented. Director Smith seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 7. Discussion Agenda

### A. Expenditures, **Exhibit “E”**

Director Munro asked if there were any questions or comments regarding the Expenditures. Mr. Page requested that the BXS Insurance / Murphy Bond be pulled. Director Elly requested clarification regarding Cifra Construction / PS 10 Chain Link Fence; Gulf Coast Fence / POTW-7C (PMP) Repair & Replace Fence and Jackson County Tax Collection / Property Taxes. Following comments and discussion regarding these items, Director Murphy made a motion to Approve the Expenditures as presented with BXS Insurance / Murphy Bond being pulled. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

### B. Projects

#### 1. Consider – SRF Project – Tucker Road PS 6 Relocation – Kimley Horn Design Phase Services Invoice No. 18543032, **Exhibit “F”**

Mr. Page presented this item. JCUA Engineering has reviewed Invoice No. 18543032 for Design Phase Services and recommends payment. This invoice will conclude the Task 1-Design Services phase of the contract. Director Elly made a motion to Approve payment of Kimley Horn Design Phase Services Invoice No. 18543032 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 2. Consider – SRF Project – West Regional Water System Improvements Phase 2 – Pickering Design Phase Services Invoice No. 0088900, **Exhibit “G”**

Mr. Page presented this item. JCUA Engineering has reviewed Invoice No. 0088900 for engineering design phase services and recommends payment. Director Smith made a motion to Approve Pickering Design Phase Services Invoice No. 0088900 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 3. Consider – Groveland Pumps Station 8 Rehab – Kimley Horn Design Phase Services Invoice No. 18543029, **Exhibit “H”**

Mr. Page presented this item. JCUA Engineering has reviewed Invoice No. 18543029 for design phase services and recommends payment. The project is currently advertising for bids and is scheduled to bid on May 26, 2021. Director Elly made a motion to Approve Kimley Horn Design Phase Services Invoice No. 18543029 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments. Director Moore inquired as to where the funding will come from. Mr. Page stated Fund 100. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – Highway 63 O&M Facility – Furniture and IT Equipment Purchase, **Exhibit “I”**  
Mr. Page presented this item. Staff requests approval to proceed with purchase of required building furniture and IT equipment, Not to Exceed \$35,000.00, which is necessary to transition to full use of the building and training room area. Contents will be funded using the remaining facility renovation loan balance. Director Eldridge made a motion to Approve Furniture and IT Equipment Purchase as presented, NTE \$35,000.00. Director Smith seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Consider – POTW-3D (Wade) – Rotten Split Rail Fence Sale and Removal, **Exhibit “J”**  
Mr. Page presented this item. Fence is rotten; sale and removal of fence was advertised; one (1) bid was received. Staff requests approval for sale and removal of fencing to Taylor’d Landscaping as presented. Director Murphy made a motion to Approve sale and removal as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- C. Consider – POTW-3D (Wade) – Fence Replacement Request, **Exhibit “K”**  
Mr. Page presented this item. Staff requests installation of approximately 2400 linear feet of new fencing and installation of a double drive gate at the POTW-3D (Wade) treatment facility. Director Eldridge made a motion to Approve the request as presented. Director Smith seconded the motion. Director Munro asked if there were any questions or comments. Director Elly asked if this will be a five foot or six foot fence and if it will also be a split rail fence. Mr. Page stated that the fence will be a six foot chain link fence. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- D. Consider – Lab Well Repair Request, **Exhibit “L”**  
Mr. Page presented this item. Staff requests approval to proceed with well pump repairs totaling \$17,263.00 to have Lyman Well replace the failed pump, bearing and shaft resulting from damage from general use. Director Smith made a motion to Approve Lab Well Repair as presented. Director Eldridge inquired if this was bid or did staff request quotes. Director Moore asked if the quotes presented are the lowest/best. Staff stated that they are. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- E. Consider – Engineering Department Vehicle Purchase Request (FY-2021 Budgeted), **Exhibit “M”**  
Mr. Page presented this item. Engineering has requested authorization to purchase a new vehicle for FY-2021, for which funds have been budgeted in the amount of \$34,000. Purchasing obtained three (3) quotes on a Ford Ranger and staff requests approval to proceed with the purchase of the vehicle from the lowest and best bidder, Estabrook Ford, in the amount of \$31,991.00. Director Moore made a motion to Approve Engineering Department vehicle purchase as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- F. Consider – POTW-7C (PMP) – Request Replacement Pump for Aerator No. 2, **Exhibit “N”**  
Mr. Page presented this item. Staff requests approval to purchase replacement motor for POTW-7C (PMP) No. 2 Aerator from Environmental Technical Sales, Not to Exceed \$13,000.00. Director Murphy made a motion to Approve Replacement of Pump for Aerator No. 2 as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments. Director Munro asked if staff will be replacing or rebuilding the pump. Mr. Page stated staff will be replacing the pump motor only. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- G. Consider – Pump Station 20 – Request 50 HP Pump Replacement, **Exhibit “O”**  
Mr. Page presented this item. Staff request approval to purchase 50 HP Pump Replacement from Fluid Processing & Pumps, LLC at a cost Not to Exceed \$15,000.00. Director Eldridge made a motion to Approve Replacement of the 50 HP Pump as presented. Director Elly seconded the motion. Director Munro asked if there were any questions or comments. Director Munro asked if the pump will be rebuilt or new. Mr. Page stated this will be a new pump. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- H. Consider – Pay Range Revision for Co-Operative Education Employees, **Exhibit “P”**  
Mr. Page presented this item. Staff requests revision of the salary structure of the Co-Operative Employees for each rotation and position as they have not been adjusted since 2015. Following questions, comments and discussion, Director Elly made a motion to Approve the Pay Range Revision as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 9. Board Attorney Items

- A. Attorney Items  
Counsel updated the Board on Attorney matters. No Board action was taken.
- B. Information Only - City of Ocean Springs and Colonial Estates Give JCUA Permission to Provide Water Service in Colonial Estates Resident, **Exhibit “Q”**  
Counsel advised Board that both the City of Ocean Springs and Colonial Estates have denied a request for water service to Mr. Boscarenno in the Colonial Estates subdivision, and based upon those positions and customer’s request, JCUA would provide service as JCUA’s waterline is within a reasonably close distance. This was for information only, no action was required.

## 10. Director Items

- o Director Moore – Requested an Audit Update – Ms. Green updated the Board regarding the FY-2020 Audit.
- o Director Eldridge – Has been talking to State Legislator who has stated that \$1.3 Million has been set aside for JCUA connections.
- o Director Munro – Requested an update regarding Colonial Estates – Mr. Page updated the Board.

- Mr. Page – Updated the Board regarding the MS Gulf Regional Utility Board meeting on Friday, 05/07/21.

**11. Executive Session (If Needed)**

Director Munro asked if there was any need for Executive Session. There was none.

**12. Adjourn**

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 4:57 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14<sup>th</sup> day of June, 2021.

  
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JERRY MUNRO, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY-TREASURER