



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County
Marshall Smith • Gautier

Jackson County Utility Authority

Regular Meeting
Board of Directors
May 24, 2021

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 24, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer, and Directors Mallette, Murphy and Smith. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering/Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Sistrunk, HR Manager; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster and Tyler Noland, Arcadis; Jason Gault, Kimley-Horn; Paul Foley and Julia Foley, EJES, Inc.; Josh Brick, Neel-Schaffer; Greg Brown, Pickering; Kreg Overstreet and Nathan Long, Garver; Lindsey Rea, Raymond James; Doris Sherman, Adam Sherman and Lauren Danielson, Jackson County Residents.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Smith led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. Mr. Page requested the following item be added: Item 8.G. – Request Payment for Services for Vehicle Repairs (Veh# 105). He also requested that Items 8.E and 8.F. be moved to the top of the agenda.

5. Public Recognition

Director Munro asked if there were any public to recognize. Mr. Page recognized Ms. Doris Sherman and Adam Sherman regarding Item 8.F. – Billie Lane S/D Fee Waiver Request and Ms. Lauren Danielson regarding Item 8.E. - Mary Mahoney Drive Residential Certification Request

6. Consent Agenda

- A. Consider – Mettler-Toledo Annual Maintenance Agreement, **Exhibit “A”**
- B. Consider – Dumpster Service – Add Service for Hwy. 63 O&M Facility, **Exhibit “B”**
- C. Consider – Lone Worker Emergency Communication Monitoring – Request to Add Four (4) Additional Devices, **Exhibit “C”**
- D. Information Only – City of Gautier – Excessive Flow Letter, **Exhibit “D”**

E. Information Only – City of Moss Point – Excessive Flow Letter, **Exhibit “E”**

F. Information Only – City of Pascagoula – Excessive Flow Letter, **Exhibit “F”**

G. Information Only – Water Quality Sample Results, **Exhibit “G”**

H. Information Only – Contract Schedule, **Exhibit “H”**

Director Moore requested clarification regarding Items 6.A., 6.F. and 6.G. Mr. Page addressed these items. Director Moore made a motion to Approve Items 6.A. – 6.H. as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “I”**

Director Munro asked if there were any questions regarding the Expenditures. Director Munro inquired about Waring Oil and D.E.F.I. Structural Fiberglass; Director Elly inquired about Amazon – Collections and Coast Chlorinator; Director Moore asked for clarification regarding Heidelberg – Hemphill vs Aeromax and US Postal Service – Utilities Billing Postage Envelopes, and Director Eldridge requested clarification regarding Tapper Security – Camera Installations. Following questions, comments and discussion of these items, Director Elly made a motion to Approve Expenditures as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

A. Consider – Billie Lane S/D Fee Waiver Request, **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for more information to be given to the Board. Following presentation of this item Mr. Glisson deferred to Ms. Sherman to address the Board. Following questions, comments and discussion, Director Elly made a motion to Approve Ms. Sherman’s request as presented. Director Smith seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Mary Mahoney Drive Residential Certification Request, **Exhibit “K”**

Mr. Page presented this item and deferred to Ms. Lauren Danielson to address the Board. Ms. Danielson requested the Board’s assistance due to the over \$14,000 cost that Utility Services was requesting she pay for utility connection. Following comments and discussions Director Eldridge made a motion to Table this item to the 06/14/21 Board Meeting. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – 2016 Bond Series – Certificate of Completion, **Exhibit “L”**

Mr. Page presented this item and deferred to Ms. Lindsey Rea, Raymond James, to address the Board and additional information. Following comments and discussion, Director Murphy made a motion to Approve the 2016 Bond Series Certificate of Completion as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Information Only – Corps of Engineers Planning Assistance to States – (Phase 4) Wholesale Wastewater Masterplan Conveyance System Study Completion, **Exhibit “M”**

Mr. Page presented this item and deferred to Chase Glisson and Pete McMaster, Arcadis, for additional information and/or questions. This is for Information Only, no action was required.

E. Consider – Corps of Engineers Planning Assistance to State Grant Request - Request to Submit New Letter of Interest for Future Phasing, **Exhibit “N”**

Mr. Page presented this item. Staff request Board consider approving Staff to pursue additional COE 22 Planning Assistance to States Funds for efforts including wet weather Masterplanning, general education and technical assistance to wholesale customers, wet weather policy considerations, and final design of wet weather improvements per the recently completed master plan. Funding is 50% local match / 50% federal with a local match target budget of \$75,000.00. Following discussion, Director Moore made a motion to Approve request to send correspondence expressing interest for future phasing. Director Smith seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Information Only – Wholesale Wastewater (100) Masterplan Updates

1. Information Only – Wholesale Wastewater (100) Masterplan Updates - West Treatment & Conveyance System, **Exhibit “O”**

2. Information Only – Wholesale Wastewater (100) Masterplan Updates - Central Treatment & Conveyance System, **Exhibit “P”**

3. Information Only – Wholesale Wastewater (100) Masterplan Updates - East Treatment & Conveyance System, **Exhibit “Q”**

Mr. Page presented these items. Staff requests the Board consider the updates to the Western, Central and Eastern Treatment and Conveyance System Masterplans. This was for information only, no action was required.

G. Consider - Request Payment for Services for Vehicle Repairs, **Exhibit “R”**

Mr. Page presented this item and deferred to Ms. Sistrunk for further explanation. Ms. Sistrunk stated that a JCUA vehicle was in an accident by a vehicle insured by USAA and payment was sent to JCUA instead of Professional Auto Collision for repairs of damage from the MVA. Director Smith made a motion to Approve payment request as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

A. Board Attorney Update

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Consider – Resolution – Emergency Declaration for Repairs to PS 01 Force Main, **Exhibit “S”**

Mr. Heidelberg presented this item. Resolution is to declare an emergency exists, approving the waiver of formal competitive bidding procedures and authorizing payments in order to repair damage to PS 01 Force Main in Ocean Springs, MS. Director Moore made a motion to Approve the Resolution as presented. Director Smith seconded the motion.

C. Consider – Singing River Power Easement Request – Emerald Lakes S/D Area

Following a brief discussion, Director Eldridge made a motion to Table this Item to the 06/14/21 Board Meeting. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

10. Director Items

- Moore – Requested an Audit Update – Ms. Green updated the Board regarding the FY-2020 Audit.
- Moore – Updated the Board regarding complaints regarding Odor issues at the POTW-7C (PMP) Plant mentioned at the Redevelopment meeting.
- Elly – Suggesting staff put an Agenda together before meeting with the newly elected City Officials.
- Elly – Requested an Update regarding the status of the EJC Water Reclamation Facility and next DC trip. Mr. Page updated the Board regarding the status of the EJCWRF and next planned DC trip is projected to be in late summer 2021.
- Munro – Requested something be developed so that you know where the inundations are coming from for the cities to help in approaching them regarding problem areas that could be addressed with the monies.
- Munro – Requested an Update regarding the JCPA transfer – Mr. Page and Mr. Heidelberg updated board.

11. Executive Session (Requested)

At 5:33 P.M., Director Elly made a motion to go into Closed Session regarding Potential Litigation matters for possible Executive Session. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:35 P.M., Director Elly made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:35 P.M., Director Elly made a motion to go into Executive Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Mallette, Moore, Munro, Murphy and Smith. Mr. Page, Ms. Gasaway, Mr. Glisson, Mr. Heidelberg and Ms. McDonald.

At 5:49 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:49 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Director Moore made the motion to adjourn. Director Smith seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:50 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14th day of June, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER