



**JACKSON COUNTY UTILITY AUTHORITY**  
*Serving the People...Protecting the Environment*

Directors

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

**Jackson County Utility Authority**

Regular Meeting  
Board of Directors

**June 28, 2021**

**MINUTES**

**Corrected**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., June 28, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President, Director Elly, Secretary / Treasurer; and Directors Mallette, Murphy and Lanham. Director Moore, Vice Secretary / Treasurer attended via conference call. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Sistrunk, HR Manager; Carrie Dennis, O&M Manager; Jerod Martin, Project Engineer; James Heidelberg and April McDonald, Authority Counsel; Brock James, Kimley-Horn; Paul Foley and Julia Foley, EJES; Josh Brick, Neel-Schaffer; Charles Capdepon, Pickering; Robert Teems, Arcadis; Kreg Overstreet and Lindsey Tucker, Garver; David McKee, DRM Homes; Lauren Danielson; Blake Brown, and Chris Brown – Mary Mahoney Residents.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Eldridge led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were changes to the agenda. There were none.

5. Public Recognition

Mr. Page recognized the residents of Mary Mahoney Drive, in attendance regarding Item 6.A.

6. Service Request

A. Consider – Resolution – Mary Mahoney Drive Service Request – Consider Cost Share Resolution (Tabled 06/14/21), **Exhibit “A”**

Mr. Page presented this item. Following questions, comments and discussion with Directors and Mary Mahoney residents, Director Murphy made a motion to Approve the Mary Mahoney Drive Resolution as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Vote was taken by Roll Call, motion carried with all Board Members present voting Yea.

7. Consent Agenda

- A. Consider – Waste Management Dumpster Services – One (1) Year Agreement, **Exhibit “B”**
- B. Consider – Rockwell Automation – TechConnect Support Annual Renewal, **Exhibit “C”**
- C. Consider – Consolidated Pipe and Supply – Water Meter Purchasing Agreement – Five (5) Year Term, **Exhibit “D”**
- D. Information Only – Water Quality Sample Results and Map (February 2021 – May 2021), **Exhibit “E”**
- E. Information Only – Letter to MDEQ for JCUA POTW-1C (WJC) Notice of Non-Compliance, **Exhibit “F”**
- F. Information Only – Letter to City of Gautier – Notice of Excessive Wastewater Demand on the POTW-2C (GTP) for May 2021, **Exhibit “G”**
- G. Information Only – Letter to City of Moss Point – Notice of Excessive Wastewater Demand on the POTW-6C (ETP) for May 2021, **Exhibit “H”**
- H. Information Only – Letter to City of Pascagoula – Notice of Excessive Wastewater Demand on the POTW-7C (PMP) for May 2021, **Exhibit “I”**  
Director Eldridge made a motion to Approve Items 7.A. – 7.H. as presented. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

8. Discussion Agenda

A. Expenditures, **Exhibit “J”**

Director Munro asked if there were any questions or comments regarding the Expenditures. Director Eldridge and Director Moore inquired about the following items: Amazon – Collections Heavy Duty Fish Basket; Office Chairs purchased; J.H. Wright & Associates – PS 24 Power Cord Replacement; Helena Park Well Lightning Damage Repair; Air Masters – PS 29 A/C Unit Replacement; Polydyne Inc. – POTW 7C (PMP) Clarifloc CE-2109, and Puckett Machinery Co. – Maintenance Self Propelled 20” Walk Behind Saw. Following questions, comments and discussion of these items, Director Murphy made a motion to Approve the Expenditures as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

- 1. Consider – Tucker Rd PS 6 Relocation – Kimley Horn Construction Phase Invoice No. 18909222, **Exhibit “K”**  
Mr. Page presented this item. JCUA Engineering has reviewed Invoice No. 18909222 for construction administration phase services and recommends approval and payment. Director Elly made a motion to Approve Kimley Horn Construction Phase Invoice No. 18909222 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – West Regional Water System Improvements – Phase 2 – Pickering Design Phase Invoice No. 0089194, **Exhibit “L”**

Mr. Page presented this item. The consultant has provided staff with easement locations and descriptions that will be needed to finalize the design. Staff is assisting Legal with the ongoing easement acquisition process. JCUA Engineering has reviewed Invoice No. 0089194 for engineering design phase services and recommends approval for payment. Director Mallette made a motion to Approve Pickering Design Phase Invoice No. 0089194 as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments. Director Elly asked about the percentage of completion. Mr. Page stated that while the payment is for 45%, the design is further along than that. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Gautier Clarifier Rehab – Hemphill Pay Application No. 7, **Exhibit “M”**

Mr. Page presented this item. JCUA Engineering has reviewed Hemphill Construction Pay Application No. 7 requesting payment and recommends approval as presented. Mr. Page stated this pay application covers December 2020 through May 2021. Following questions comments and discussion Director Eldridge made a motion to Approve Pay Application No. 7 as presented by staff including withholding of liquidated damages as shown. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Administrative Items

- A. Consider – Replacement Pump End for Bypass Pump – Pump Station 24, Ocean Springs, **Exhibit “N”**

Mr. Page presented this item. Wastewater Operations is requesting approval to purchase a replacement pump end and check valve for the bypass pump at PS 24. FEMA inspection from Hurricane Zeta has been completed and permanent repairs to damaged equipment can now be completed. FEMA & MEMA should pay 87.5% of cost. Following questions and discussion, Director Elly made a motion to Approve purchase of Replacement Pump End for Bypass Pump as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Confined Space Entry / Retrieval Safety Equipment – Operations Department, **Exhibit “O”**

Mr. Page presented this item. Operations Department requests approval to purchase a new Tripod for confined space entry/retrieval. This purchase will replace the original tripod purchased in 2006. Director Eldridge made a motion to Approve Confined Space Entry / Retrieval Safety Equipment as presented. Director Elly seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Information Only – FEMA Hurricane ZETA Project Reimbursement Status, **Exhibit “P”**

Mr. Page presented this update regarding (FEMA) Hurricane Zeta Recovery Project. This was for information only, no action was required.

- D. Consider – Helena Park Water System – Backup Generator Hazard Mitigation Grant No. 4478 Request, **Exhibit “Q”**

Mr. Page presented this item. Staff requests Board Authorization for Executive Director, Eric Page, to submit all required documents related to the project application for the MEMA Mitigation Grant

Program No. 4478. The scope of this Mitigation Grant Project is targeted to supply a backup generator for the Helena Park Water System. Following questions and discussion, Director Eldridge made a motion to Authorize Executive Director, Eric Page, to submit all required documents related to the project application for the MEMA Mitigation Grant Program No. 4478, as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Information Only – Water System Risk & Resilience Assessment Certification Complete, **Exhibit “R”**

Mr. Page presented this item. As required by the EPA, JCUA water systems serving populations between 3,301-49,999 people are required to complete a Risk & Resilience Assessment Certification. Staff representing these systems have updated the assessments for each system and have recommended certification. Submission to the EPA will be made in advance of the June 30, 2021 requirement. This was for information only, no action was required.

F. Information Only – Commercial Customer Connection Status, **Exhibit “S”**

Mr. Page presented this item. Commercial residents in the Vancleave and Hurley areas that were contacted and advised that public service is available and per JCUA Rules & Regulations connection to the public system was required within 180 days of notice. Staff presented Board with a summary listing of potential Commercial Customer Connections to the JCUA System. Staff noted that to date, seven (7) of the 37 commercial residents have complied and have responded regarding the connection requirement. The remaining commercial residents have until August 8, 2021 to comply with this requirement. Staff will send reminder letters beginning in July 2021. This was for information only, no action was required.

G. Consider – 200 Fund Asset Disposal and Sale Request – Water Well Angle Gear Drives, **Exhibit “T”**

Mr. Page presented this item. Staff requests Board declare as surplus property five (5) right angle gear drives, as well as approval to advertise and receive sealed bids for the surplus equipment. Following some discussion, Director Eldridge made a motion to Approve the disposal and sale request as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

H. Consider – Health Insurance (Handout), **Exhibit “U”**

Director Eldridge presented this item. The Benefits / Compensation Committee spoke with staff who also met with the Employee Advisory Committee. After reviewing Staff’s recommendations regarding the Annual Health Insurance Renewal, Committee recommends Staff’s recommendations. Following questions, comments and discussion, Director Elly made a motion to Approve the Health Insurance Renewal with Blue Cross Blue Shield, terminate services with Metlife for Dental, Vision, Life, Short Term Disability and Long Term Disability and retain Guardian for these services, as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

10. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

11. Director Items

Director Munro asked if there were any Director Items. Director Moore requested an update regarding FY2020 Audit, requested an updated FY2021 financial update at the second (2<sup>nd</sup>) Board Meeting in July and clarification regarding Pretreatment Program discussion at the 06/11/2021 Board Meeting and asked if action was needed. Following Ms. Green's Audit update, and discussion regarding the Pretreatment Program discussion, Director Munro stepped out of the Chair, Director Eldridge took the chair and Director Munro made a motion to Suspend Charges to the Wholesale Entities related to the Pretreatment Program until October 2021, pending the September Results. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

12. Executive Session (If Needed)

Director Munro resumed the Chair and asked if there was any need for Executive Session. There was not.

13. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:30 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12<sup>th</sup> day of July, 2021.

  
\_\_\_\_\_  
JERRY MUNRO, PRESIDENT

  
\_\_\_\_\_  
ANDREW J. ELLY, SECRETARY/TREASURER