



JACKSON COUNTY UTILITY AUTHORITY
Serving the People...Protecting the Environment

Directors
Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Guy Moore ▪ Pascagoula
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority
Regular Meeting
Board of Directors
July 26, 2021
MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., July 26, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer and Directors Mallette and Lanham. Director Eldridge, Vice President, attended via conference call. Director Murphy was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering / Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Jesse Spear, Collections System Supervisor; Frank Carter, Operations; Rodrick Means, Operations; Richard Weathers, Collections; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Kimley-Horn; Pete McMaster, Arcadis and Charles Capdepon, Pickering.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. There were none.

5. Public Recognition

Director Munro asked if there were any public to recognize. There were none.

6. Employee Recognition

A. Frank Carter – 10 Years of Service

B. Rodrick Means – 10 Years of Service

C. Raymond Ward – 25 Years of Service

D. Richard Weathers – Retiring – 19 Years of Service

The Board recognized Mr. Frank Carter for 10 Years of Service; Mr. Rodrick Means for 10 Years of Service and Mr. Raymond Ward for 25 Years of Service. Mr. Ward was unable to attend. Mr. Richard Weathers was recognized for 19 Years of Service and his upcoming Retirement. All were presented with a plaque, Mr. Ward's plaque was given to Mr. Johnny Groue, Director of Operations and Maintenance to present to Mr. Ward.

7. Consent Agenda

- A. Consider – SHI International - Fortigate Annual Renewal, **Exhibit “A”**
- B. Consider – Win-911 – Fortigate Annual Software Maintenance and Support, **Exhibit “B”**
- C. Consider – Mission Communications Service Package Annual Renewal, **Exhibit “C”**
- D. Consider – Hack WIMS Annual Renewal, **Exhibit “D”**
- E. Information Only – Contract Schedule, **Exhibit “E”**
- F. Information Only – Letter to City of Gautier – Notice of Excessive Wastewater Demand on the POTW-2C (GTP) for June 2021, **Exhibit “F”**
- G. Information Only – Letter to City of Moss Point – Notice of Excessive Wastewater Demand on the POTW-6C (ETP) for June 2021, **Exhibit “G”**
- H. Information Only – Letter to City of Pascagoula – Notice of Excessive Wastewater Demand on the POTW-7C (PMP) for June 2021, **Exhibit “H”**
- I. Information Only – Water Quality Samples – EC Results for April 2021 – July 2021, **Exhibit “I”**

Directors Moore, Elly and Lanham requested clarification regarding Items 7.C., 7.G., 7.H. and 7.I. Following the discussion, Director Moore made a motion to Approve Items 7.A. – 7.I. as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Discussion Agenda

A. Expenditures, **Exhibit “J”**

Director Moore inquired about Wright National Flood Insurance renewal for PMP Admin / Operations Building. Director Eldridge inquired about Gulf Breeze Landscaping Lawn Care Maintenance Contract for June 2021. Following comments and discussion regarding these items, Director Elly made a motion to Approve the Expenditures as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

- 1. Consider – Tucker Road PS 6 Relocation – Kimley Horn Construction Phase Services Invoice No. 19165822, **Exhibit “K”**

Mr. Page presented this item and deferred to Mr. Chuck Starling, Project Engineer, for questions. JCUA Engineering has reviewed Kimley Horn Invoice No. 19165822 for construction administration phase services and recommends approval for payment. Director Moore inquired about project contractor; project completion date; and confirmation that the laydown yard JCUA has leased is for this project. Mr. Page stated that Hemphill is the project contractor, the project completion should be mid 2022 and that the laydown yard is being leased for this project. Director Moore made a motion to Approve Payment of Invoice No. 19165822 as presented. Director Elly seconded the motion. Director Munro asked if there were any other

questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – WJC Green Infrastructure Project – Neel Schaffer Design Phase Services Invoice No. 1070835, **Exhibit “L”**

Mr. Page presented this item and deferred to Mr. Glisson for questions. JCUA Engineering has reviewed Neel Schaffer Invoice No. 1070835 for facility planning services and recommends payment. Following questions, comments and discussion Director Mallette made a motion to Approve payment of Invoice No. 1070835 as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Gautier Clarifier Rehab – BKI Construction Phase Services Invoice No. 64381, **Exhibit “M”**

Mr. Page presented this item. JCUA Engineering has reviewed BKI Invoice No. 64381 for construction phase services performed beyond the contractual construction phase services fee and recommends payment. Following questions, comments and discussion Director Lanham made a motion to Approve Invoice No. 64381 as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Information Only – Hwy. 57 / I-10 Casing Repair – Project Completion Summary Report, **Exhibit “N”**

Mr. Page presented this item. JCUA Engineering has reviewed the work performed by C&H Construction, GeoPave, J.L. McCool Contractors and Uretex USA. This project was successfully completed under budget and on time. The information provided was for information only, no action was required.

9. Administrative Items

A. Consider – Request Authority to Execute JCUA Professional Services Master Service Agreements, **Exhibit “O”**

Mr. Page presented this item. Staff request Board approve the execution of the master services agreement (MSA) for the list of consultants that were originally approved for final shortlisting in the March 22, 2021 meeting. The MSA will be a no cost agreement with future task orders defining terms of each effort (i.e. task order period, scope of task, payment terms, etc). Following questions, comments and discussion, Director Moore made a motion to Authorize staff to execute the JCUA Professional MSA as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Request to Issue Allred Stolarski Architects MSA Task No. 1 – PMP Admin and O&M Building Demolition Package Design, **Exhibit “P”**

Mr. Page presented this item. Staff request approval to for Allred Construction to perform architectural services at a sum of \$13,790.00, with intent to prepare a design package for proposed demolition of the PMP Admin and O&M facility. Following discussion of this item, Director Eldridge made a motion to issue Allred Stolarski Architects MSA Task No. 1 as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Update - Pascagoula Redevelopment Authority

Mr. Page deferred this item to Director Moore to present. Director Moore stated that he and Mr. Page attended the Pascagoula Redevelopment Authority Downtown Development meeting. PRA asked that JCUA and Mr. Michael Silverman, Pascagoula City Manager, explore potential funding for a covering of some type and related work over the digesters at the JCUA POTW 7C (PMP). This was an update only, no action was required.

D. Discussion – Mandatory Sewer Connections and Upcoming Grant Funding, **Exhibit “Q”**

Mr. Page presented this item and deferred to Director Moore for additional information. Mr. Heidelberg, JCUA Legal Counsel, also addressed the Board regarding this item. This was for discussion only, no action was required.

10. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

11. Director Items

Directors requested updates regarding various items.

12. Executive Session (If Needed)

Director Munro asked if there was any need for Executive Session. There was not.

13. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:02 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of August, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER