



JACKSON COUNTY UTILITY AUTHORITY
Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
August 9, 2021

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., August 9, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President, Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer and Directors Lanham and Murphy. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering / Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Fulton, HR Manager; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Kimley-Horn; Paul Foley, EJES; Dennis Reeves, Neel-Schaffer; Greg Brown, Pickering; Robert Teems, Arcadis; Lindsey Tucker and Kreg Overstreet, Garver; Councilman Richard Jackson, City of Gautier; W.D. Harrell, Wade First Church of God; Renee Collini, PLACE SLR; John Prentiss and Renae Codella, PWL CPA.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Murphy led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. There were none.

5. Public Recognition

A. Susan Herrington - Little Hornets Learning Center, Hurley, MS

Ms. Herrington did not attend.

B. W.D. Harrell – Wade First Church of God, **Exhibit “A”**

Director Munro recognized Mr. W.D. Harrell of Wade First Church of God. Mr. Harrell addressed the Board, requesting a waiver of service. Director Munro stated that the Board would take the request under advisement and will follow-up with Mr. Harrell regarding the Board’s decision.

C. Presentation of Final Audit – PWL – John Prentiss, **Exhibit “B”**

At the request of the Board, this Item was moved for presentation before Item 5.A. Mr. John Prentiss presented the Final FY-2020 Audit. Following the presentation, questions, comments and discussion, Director Moore made a motion to Approve the FY2020 Audit as presented.

Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Public Recognition

Director Munro asked if there were other Public to recognize. There were none.

6. Consent Agenda

A. Adopt – July 12, 2021 Board Meeting Minutes, **Exhibit “C”**

B. Adopt – July 26, 2021 Board Meeting Minutes, **Exhibit “D”**

C. Adopt – June 28, 2021 Board Meeting Minutes – Corrected, **Exhibit “E”**

Director Moore requested Item 9.C. in the June 28, 2021 minutes be corrected to state the following: “Mr. Page deferred this item to Director Moore to present. Director Moore stated that he and Mr. Page attended the Pascagoula Redevelopment Authority Downtown Development meeting. PRA asked that JCUA and Mr. Michael Silverman, Pascagoula City Manager, explore potential funding for a covering of some type and related work over the digesters at the JCUA POTW 7C (PMP). This was an update only, no action was required. Minutes.” Director Lanham requested that the July 7, 2021 Minutes be corrected to show that he did attend via Zoom. Director Lanham made a motion to Approve Items 6.A. – 6.C. and the July 7, 2021 Minutes with the corrections requested. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Presentation – Renee Collini, MS State Extension Service Coastal Climate Resilience Specialist - Septic Tank Vulnerability within Coastal Areas of Jackson County, **Exhibit “F”**

Mr. Page deferred to Ms. Renee Collini with MSU to present a report they have developed regarding Septic Tank Vulnerability within Jackson County Coast Areas. After the presentation, Director Munro asked if there were any questions or comments. Following discussion, the Board expressed their thanks for the information presented.

B. Expenditures, **Exhibit “G”**

Following questions and discussion of various expenditures, Director Murphy made a motion to Approve the Expenditures are presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Projects

1. Consider – Groveland PS 8 Rehab – Recommendation to Award, **Exhibit “H”**

Mr. Page presented this item. Director Elly made a motion to Approve the recommendation to award as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Groveland PS 8 Rehab – Request to Issue Task Order No. 1 to Kimley Horn for Construction Phase Services, **Exhibit “I”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion, Director Moore made a motion to Approve staff’s request as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Information Only – POTW 7C (PMP) – Clarifier No. 3 Emergency Repair Progress Update, **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. This was for information only, no action was required.

4. Consider - West Regional Water System – Phase 2 – Request to Purchase Easement Appraisals, **Exhibit “K”**

Mr. Page presented this item. Following questions, comments and discussion, Director Eldridge made a motion to Approve Staff’s request as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider - West Regional Water System – Phase 2 – DMR Permitting Agent Authorization Designation, **Exhibit “L”**

Mr. Page presented this item. Staff requests the Board approve Pickering Firm, Inc. to act as JCUA’s Authorized Agent allowing for execution and submission of required documents as Pickering begins the final environmental permitting required for the proposed water main alignments along Seaman, Antioch, and Fontainebleau Drives. Following questions and comments, Director Moore made a motion to Authorize Pickering Firm to act as JCUA’s Authorized Agent as presented. Director Eldridge seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – Hwy. 63 O&M Facility Fuel Station, **Exhibit “M”**

Mr. Page presented this item. Following questions, comments and discussion, Director Eldridge made a motion to Approve Staff’s request. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Operations – PS 16 – Purchase 30 HP Pump, **Exhibit “N”**

Mr. Page presented this item. Director Elly made a motion to Approve Staff’s recommendation as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – Operations – POTW 2C (GTP) Hurricane Zeta Roof Repairs, **Exhibit “O”**

Mr. Page presented this item. Director Murphy made a motion to Approve Staff’s

recommendation as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Consider – Laboratory – Facility Concrete Walkways, **Exhibit “P”**

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to Approve Staff’s request as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Consider – Laboratory – Purchase of Hach DR 6000 UV Spectrophotometer, **Exhibit “Q”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve Staff’s request as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Consider – Customer Account Adjustment – Tim’s Auto Care, **Exhibit “R”**

Mr. Page presented this item. Following questions, comments and discussion, Director Moore asked about a written policy regarding account adjustments. Director Murphy made a motion to Approve request as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with five (5) Yea votes and one (1) Nay vote. Director Eldridge voted Nay.

G. Consider – Vehicle Purchase Authorization, **Exhibit “S”**

**Note* Director Eldridge left the meeting temporarily and did not vote on this item.*

Mr. Page presented this item requesting vehicle purchases for Wastewater Operations and the Laboratory Department. Director Murphy made a motion to Approve the Wastewater Operations and Laboratory vehicle requests as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

H. Discussion – Purchase Procedures Related Approved Capital Outlay Budget

**Note* Director Eldridge returned to the board meeting.*

Mr. Page presented this item and deferred to Mr. Groue for additional information, followed by the Board’s questions, comments and discussion. Board requests that Staff present a monthly summation report of the previous month’s expenditures and Capital Expenditures with YTD expenditures reconciled. This was for discussion only, no action was required.

I. Consider – Laboratory – Refrigerated Samplers Purchase, **Exhibit “T”**

Mr. Page presented this item. Director Elly asked if the amount listed was for one or two samplers, it is for two. Director Eldridge made a motion to Approve Staff’s request as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

J. Consider – Operations – Purchase 15 Ft. Flex Wing Rotary Bush Hog, **Exhibit “U”**

Mr. Page presented this item. Director Elly made a motion to Approve Staff’s request as

presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

A. Wade First Church of God – Waiver Request (Item 5.B.)

Mr. Heidelberg presented the JCUA Rules and Regulations and MSDH policy regarding connection, explaining that all businesses and residents must connect if service is available. There is no distinction regarding churches in the categories and that rules state that service will be considered available if the system is within a reasonable distance. JCUA Rules and Regulations also states if the structure is reasonably accessible in the opinion of the Authority to an existing service, there will be no waiver for that particular utility. Following questions, comments and discussion Director Moore made a motion to Deny the request for waiver as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Attorney Matters

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Various updates and items discussed.

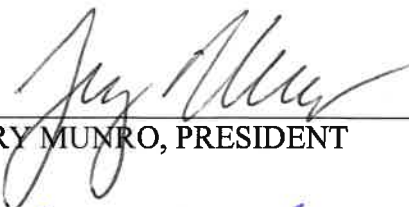
11. Executive Session (If Needed)

Director Munro asked if there was any need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:35 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of September, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER