



JACKSON COUNTY UTILITY AUTHORITY
Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority
Regular Meeting
Board of Directors
JCUA Operations and Maintenance Facility
8925 Hwy. 63
Moss Point, MS 39563
August 23, 2021
4:00 P.M.

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., August 23, 2021, at the JCUA O&M Facility located at 8925 Hwy. 63, Moss Point, Board members present were: Director Munro, President; Director Eldridge, Vice President, Director Elly, Secretary / Treasurer; and Directors Lanham, Mallette and Murphy. Director Moore, Vice Secretary / Treasurer, attended via Zoom. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering / Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; James Heidelberg and April McDonald, Authority Counsel; Pete McMaster and Tyler Noland, Arcadis; Jason Gault, Kimley-Horn; Joshua Brick, Neel-Schaffer; Charles Capdepon, Pickering; Councilman Rusty Anderson, City of Gautier, and Jon B. Rivera, St. Elizabeth Seton Church.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Eldridge led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the agenda. Mr. Page requested Item 8.C. be considered first and requested Item 7.D.3. be pulled.

5. Public Recognition

Mr. Page recognized Councilman Rusty Anderson, City of Gautier and Mr. John Rivera, St. Elizabeth Seton Church.

6. Consent Agenda

- A. Consider – Lawn Maintenance Service Addendum – Remove PS 07 for Lawn Maintenance, **Exhibit “A”**
- B. Consider – Tyler Technologies – Request to Upgrade Munis Software as a Service (SaaS), **Exhibit “B”**

- C. Consider –SolarWinds Dame Ware Remote Support – Annual Maintenance Renewal, **Exhibit “C”**
- D. Consider – ESET Endpoint Encryption – One (1) Year Subscription License Renewal, **Exhibit “D”**
- E. Information Only – Letter to City of Gautier – Notice of Excessive Wastewater Demand on the POTW-2C (GTP) for July 2021, **Exhibit “D”**
- F. Information Only – Letter to City of Moss Point – Notice of Excessive Wastewater Demand on the POTW-6C (ETP) for July 2021, **Exhibit “E”**
- G. Information Only – Letter to City of Pascagoula – Notice of Excessive Wastewater Demand on the POTW-7C (PMP) for July 2021, **Exhibit “F”**
- H. Information Only – Water Quality Samples – EC Results for April 2021 – August 2021, **Exhibit “G”**

Director Elly Made a motion to pull Item 6.B. from the Consent Agenda for discussion and Approve Items 6.A. and 6.C. – 6.H. as presented. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

Following discussion, Director Elly made a motion to Approve Item 6.B. as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “H”**

Following questions and discussion of various expenditures, Director Moore made a motion to Approve the Expenditures as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Retail Rate Change, **Exhibit “I”**

Mr. Page presented this item and deferred to the Rate Committee, Director Munro, for additional information. Following questions, comments and discussion, Director Murphy made a motion to Approve the Retail Rate Change, effective October 1, 2021, as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – FY-2022 Budget & Wholesale Wastewater Summary Sheet, **Exhibit “J”**

Mr. Page presented this item and deferred to the Budget Committee, Director Munro, for additional information. Following questions, comments and discussion, Director Moore made a motion to Approve the FY-2022 Budget, effective October 1, 2021, as presented and subject to USDA. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Projects

1. Consider – Gautier WWTP Clarifier Rehab - Hemphill Pay Application Request No. 8, **Exhibit “K”**
Mr. Page presented this item and deferred to Mr. Glisson for questions. Director Elly made a motion to Approve Hemphill Pay Application No. 8 as presented. Director Murphy seconded the motion. Following discussion, Motion carried with a unanimous vote by the Board Members present.
2. Consider – Jordan Rd Sewer Phase 2 – Miller Enterprises Pay Application Request No. 12, **Exhibit “L”**
Mr. Page and Mr. Glisson presented this item. Director Murphy made a motion to Approve Miller Enterprises Pay Application No. 12 as presented. Director Mallette seconded the motion. Following discussion of this item, Motion carried with six (6) Yea votes and one (1) Nay vote. Director Elly voted Nay.
3. Consider – Proposed SRF Project - South Central Flow Routing to Gautier – Request to Negotiate Contract with Selected Consultant (Handout)
Mr. Page requested this item be pulled.

8. Administrative Items

- A. Consider – Customer Account Adjustment – Tim’s Auto Care (08/09/21 Item 8.F.), **Exhibit “M”**
Mr. Page presented this item and reviewed the JCUA Billing Adjustment Policy with the Board. Director Eldridge made a motion to follow JCUA Policy and Deny the Account Adjustment request as presented. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.
- B. Consider – Jackson County Economic Development Foundation – 2021 Pledge Request, **Exhibit “N”**
Mr. Page presented this item. Director Elly made a motion to Reject the Pledge Request. Director Eldridge seconded the motion. Motion carried with a unanimous vote by the Board Members present.
- C. Consider – St. Elizabeth Seton Catholic Church – Request for Fee Waiver, **Exhibit “O”**
Mr. Page presented this item and deferred to Mr. Jon Rivera to address the Board and Mr. Glisson to further explain the fees pertaining to this waiver request. Director Eldridge made a motion to Deny the Fee Waiver as presented. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.
- D. Information Only – Commercial Connection Notice (Phase 1) – Progress Update, **Exhibit “P”**
Mr. Page presented this item. This was a Progress Update, for information only, no action was required.

E. Consider – Audit Committee Recommendation for Selection of Independent Auditor, **Exhibit “Q”**

Mr. Page presented this item and deferred to the Audit Committee, Director Moore, for further presentation. Director Moore stated that upon receipt of RFPs, following interviews and discussion, the Audit Committee recommends AVL be appointed for the FY-2021 audit with the option to add FY-2022 and FY-2023. Director Moore made a motion to Approve the Audit Committee’s recommendation of Appointment of Engagement to AVL. Director Elly seconded the motion. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Various updates and items discussed.

11. Executive Session (Requested)

At 6:02 P.M., Director Eldridge made a motion to go into Closed Session regarding Procedural and Potential Litigation matters for possible Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 6:10 P.M., Director Eldridge made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 6:11 P.M., Director Elly made a motion to go into Executive Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Munro, and Murphy. Director Moore attended via Zoom. Mr. Page, Ms. Gasaway, Mr. Glisson, Ms. Green, Mr. Groue, Mr. Heidelberg and Ms. McDonald.

At 6:56 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

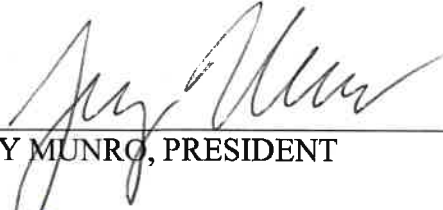
No business was undertaken in Executive Session.

At 6:56 P.M., the meeting was re-opened to the public and regular session resumed.

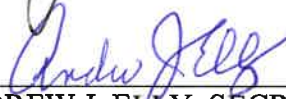
12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:57 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of September, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER