



JACKSON COUNTY UTILITY AUTHORITY
Serving the People...Protecting the Environment

Directors
Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Guy Moore ▪ Pascagoula
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority
Regular Meeting
Board of Directors
September 13, 2021

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., September 13, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President, Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer and Directors Lanham and Mallette. Director Murphy was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering / Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Fulton, HR Manager; Billy Hunter, Retail Manager; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Kimley-Horn; Joshua Brick, Neel-Schaffer; Greg Brown, Pickering; Pete McMaster and Robert Teems, Arcadis; Lindsey Tucker, Garver; Russell Davis and Herman Barnett, CWS Gautier, and Henry Fox, Community Bank.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Mallette led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. There were none.

5. Public Recognition

Mr. Page recognized Russell Davis and Herman Barnett, CWS Gautier and Henry Fox, Community Bank.

6. Consent Agenda

A. Adopt – August 9, 2021 Board Meeting Minutes, **Exhibit “A”**

B. Adopt – August 23, 2021 Board Meeting Minutes, **Exhibit “B”**

C. Adopt – August 27, 2021 Emergency Called Board Meeting Minutes, **Exhibit “C”**

D. Information Only – Contract Schedule, Exhibit “D”

Director Elly made a motion to Approve Items 6.A. – 6.D. as presented. Director Eldridge seconded the motion. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, Exhibit “E”

Following questions and discussion of various expenditures, Director Eldridge made a motion to Approve the Expenditures are presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – SRF PS#6 Relocation Project – Hemphill Pay Application No. 1, Exhibit “F”

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion, Director Mallette made a motion to pay Hemphill Pay Application No. as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – SRF PS#6 Relocation Project – Kimley Horn Construction Phase Services Invoice No. 19330914, Exhibit “G”

Mr. Page presented this item. Following questions, comments and discussion, Director Moore made a motion to Approve Services Invoice No. 19330914 as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – SRF Flow Routing to Gautier POTW – Professional Services Selection, Exhibit “H”

Mr. Page presented this item and stated Kimley-Horn is the firm staff recommended to provide the services requested. Director Elly made a motion to Approve staff's recommendation. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Information Only – Emergency Repair Project – PMP POTW Clarifier No. 3 Repair, Exhibit “I”

Mr. Page presented this item. This was for information only, no action was required.

8. Administrative Items

A. Information Only – American Recovery Act Project Submissions to Jackson County Board of Supervisors, Exhibit “J”

Mr. Page presented this item. This was for information only, no action was required.

B. Information Only – Hurricane ZETA PW Status Update, Exhibit “K”

Mr. Page presented this item. This was for information only, no action was required.

- C. Information Only – Hurricane IDA Damage Assessment Summary, **Exhibit “L”**
Mr. Page presented this item and deferred to Mr. Groue for additional information. This was for information only, no action was required.
- D. Information Only – July 2021 Financial Report, **Exhibit “M”**
Mr. Page presented this item and deferred to Ms. Green for questions. This was for information only, no action was required.
- E. Consider – Financing for PS 8, **Exhibit “N”**
Mr. Page presented this item and deferred to Ms. Green for additional information. Following questions, comments and discussion, Director Eldridge made a motion to table this item pending additional information. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- F. Consider – Remote Work Policy, **Exhibit “O”**
Mr. Page presented this item and deferred to Ms. Fulton for questions. Following questions, comments and discussion, Director Eldridge made a motion to Approve the Remote Work Policy as presented with it being effective October 1, 2021. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- G. Consider – Request for Financial Assistance or Payment Option, **Exhibit “P”**
Mr. Page presented this item and deferred to Mr. Glisson and Mr. Hunt for questions and additional information. Following questions, comments and discussion, Director Eldridge made a motion to Deny the Request for Financial Assistance or Payment Option as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- H. Consider – Request for Out of State Travel, **Exhibit “Q”**
Mr. Page presented this item. Director Elly made a motion to Approve Out of State Travel Request as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- I. Consider – Extension of Delay of Pretreatment Surcharges, **Exhibit “R”**
Mr. Page presented this item. Following questions, comments and discussion, Director Elly made a motion to Approve Extension of Pretreatment Surcharges until January 1, 2022. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
9. Board Attorney Items
Counsel updated the Board on Attorney matters. No Board action was taken.
10. Director Items
Director Munro asked if there were any Director Items. There were none.

11. Executive Session (Requested)

A. Personnel Matters, **Exhibit "S"**

At 5:18 P.M., Director Elly made a motion to go into Closed Session regarding Procedural and Potential Litigation matters for possible Executive Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:21 P.M., Director Eldridge made a motion to come out of Closed Session. Director Mallette seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:22 P.M., Director Eldridge made a motion to go into Executive Session. Director Mallette seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore and Munro. Mr. Page, Ms. Fulton, Mr. Heidelberg and Ms. McDonald.

At 5:58 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Mallette seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:58 P.M., the meeting was re-opened to the public and regular session resumed.

12. Consider – Employee Grievance

Following questions, comments and discussion, Director Eldridge made a motion to Deny Employee's Grievance Request. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

13. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:57 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of October, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER