



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
October 25, 2021

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., October 25, 2021 at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer and Directors Lanham, Mallette and Murphy. Director Munro was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering / Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Fulton, HR Manager; James Heidelberg and April McDonald, Authority Counsel; Chuck Starling, Kimley-Horn; Pete McMaster, Megan Eves and Robert Teem, Arcadis; Charles Capdepon, Pickering; Josh Brick, Neel-Schaffer; Kreg Overstreet, Garver; Rev. David Williams, Shelby Osborne and Amanda Fallon, Temple Baptist Church / Daycare.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Moore led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested an Add-on for Item 9.A. – Expenditures.

5. Employee Recognition

A. Tara Fulton, HR Manager – 10 Years of Service

Board recognized Ms. Tara Fulton for 10 Years of Service and presented her with a plaque.

6. Public Recognition

A. Pastor David B. Williams – Temple Baptist Church – Pretreatment Program, **Exhibit “A”**

Pastor Williams, Temple Baptist Church / Daycare, addressed the Board requesting removal from the Pretreatment Program. Also in attendance were Daycare Directors, Shelby Osborne and Amanda Fallon. Board will take under advisement and Staff will follow-up with Pastor Williams.

7. Presentation Agenda

A. Presentation – East Jackson County Water Reclamation Project – Outreach and Engagement – Presentation by Arcadis

Ms. Megan Eves presented the EJCWRP Outreach and Engagement Presentation by Arcadis and encouraged the Board Members to reach out to the Mayors and Leaders of the Cities and County; Environmental and Industrial Groups regarding the WJCWRP.

8. Consent Agenda

****NOTE**** *If Board would like to discuss Consent Agenda item(s) a motion must be presented for the item(s) to be removed from the Consent Agenda to be discussed as part of the Discussion Agenda.*

A. Information Only – Letter to City of Gautier – Notice of Excessive Wastewater Demand on the POTW-2C (GTP) for September 2021, **Exhibit “B”**

B. Information Only – Letter to City of Moss Point – Notice of Excessive Wastewater Demand on the POTW-6C (ETP) for September 2021, **Exhibit “C”**

C. Information Only – Letter to City of Pascagoula – Notice of Excessive Wastewater Demand on the POTW-7C (PMP) for September 2021, **Exhibit “D”**

D. Information Only – Water Quality Samples – EC Results for June 2021 – September 2021, **Exhibit “E”**

Following a brief discussion regarding the City of Pascagoula Excessive Wastewater demands on the POTW-7C (PMP), Director Moore made a motion to Approve the Consent Agenda as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Discussion Agenda

A. Expenditures, **Exhibit “F”**

Following questions and discussion of various expenditures, Director Elly made a motion to Approve the Expenditures as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Tucker Road PS 6 Relocation – Hemphill Pay Application No. 3, **Exhibit “G”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Elly made a motion to Approve Hemphill Pay Application No. 3 as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Tucker Road PS 6 Relocation – Kimley Horn Construction Phase Services Invoice No. 19500804, **Exhibit “H”**

Mr. Page presented this item. Director Mallette made a motion to Approve Kimley Horn Construction Phase Services Invoice No. 19500804 as presented. Director Lanham

seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Jordan Rd Sewer Phase 2 – NSI Construction Phase Services Invoice No. 1070240, **Exhibit “I”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion, Director Moore made a motion to Approve NSI Construction Phase Services Invoice No, 1070240 as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – WJC POTW Green Infrastructure Project – NSI Facility Planning Services Inv. No. 1071459, **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Director Murphy made a motion to Approve NSI Facility Planning Services Invoice No. 1071459 as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Discussion Items (If Needed)

Director Eldridge asked if there were any Discussion Items. There were none.

10. Administrative Items

A. Consider – DLT Solutions, LLC – Annual AutoCAD Subscription Renewal, **Exhibit “K”**

Mr. Page presented this item. Director Moore made a motion to Approve the Annual AutoCAD Renewal as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Chlorine Term Bid – Recommendation to Award, **Exhibit “L”**

Mr. Page presented Staff’s recommendation to award 150 lb. Cylinder of Chlorine Purchase Agreement to DPC. Following questions and comments, Director Murphy made a motion to Approve Staff’s recommendation to award the Chlorine Term Bid to DPC. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – Pest Control Services Amendment – Add WJC Trailer, **Exhibit “M”**

Mr. Page presented this item. Director Moore made a motion to Approve the Pest Control Services Amendment as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Consider – SoloProtect – Lone Worker Emergency Communication Monitoring – Master Service Agreement Renewal, **Exhibit “N”**

Mr. Page presented this item, stating the increase will be a cost of \$1.62 per month. Director Murphy made a motion to Approve the Lone Worker Emergency Communication Monitoring – Master Service Agreement Renewal as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Consider – Resolution – First Federal S&L Signatures, Exhibit “O”

Mr. Page presented this item. Following questions, comments and discussion, Director Mallette made a motion to Approve the Resolution to update the First Federal S&L signatures. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Consider – Resolution – Hancock Bank Signatures, Exhibit “P”

Mr. Page presented this item. Director Moore made a motion to Approve the Resolution to update the Hancock Bank signatures. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

G. Consider – The Cottages at Emerald Lakes (Phase 4) — Utilities Donation, Exhibit “Q”

Mr. Page presented this item. Director Elly made a motion to Approve the Utilities Donation as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

11. Board Attorney Items

Counsel updated the Board on Attorney matters and staff’s recent DC trip. No Board action was taken.

12. Director Items

Director Eldridge asked if there were any Director Items, there were none.

13. Executive Session (Requested)

At 5:40 P.M., Director Elly made a motion to go into Closed Session regarding matters for possible Executive Session. Director Lanham seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:42 P.M., Director Elly made the motion to come out of Closed Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:43 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore and Murphy. Mr. Page, Ms. Gasaway, Mr. Glisson, Mr. Groue, Mr. Heidelberg and Ms. McDonald.

At 6:52 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 6:10 P.M., the meeting was re-opened to the public and regular session resumed.

14. Temple Baptist Church –Pretreatment Program – Request for Modification

Following discussion, Director Elly made a motion to Deny the Temple Baptist Church / Daycare request for removal from the Pretreatment Program. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with five (5) Yea Votes and one (1) Nay Vote. Director Lanham voted Nay.

15. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Mallette seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:12 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8th day of November, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER