



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors  
February 14, 2022

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., February 14, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer; Directors Lanham and Murphy. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Fulton, HR Manager; James Heidelberg and April McDonald, Authority Counsel; Dennis Reeves, Overstreet; Kreg Overstreet and William Crook, Garver; Glenn Craft and Lance Sudduth, Hurley Baptist Church; Greg Brown, Pickering; Robert Teem Arcadis and Doug Wimberly, Neel-Schaffer. Chase Glisson, Director of Engineering attended via Zoom.

### 2. Devotion

Mr. Page presented the invocation.

### 3. Pledge of Allegiance

Director Eldridge led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. Mr. Page requested an Add-on for Item 7.A. – Expenditures.

### 5. Public Recognition

#### A. Pastor Lance Sudduth and Glenn Craft, Spokesperson – Hurley Baptist Church –Pretreatment Program, **Exhibit “A”**

Director Munro recognized Pastor Lance Sudduth and Mr. Glen Craft, with Hurley Baptist Church. Mr. Craft addressed the Board requesting that Hurley Baptist Church be exempted from the Pretreatment Program. Following discussion, Director Munro stated that the Board would discuss the request further in Executive Session and that staff would contact them regarding the Board decision.

#### B. Other (If Needed)

Director Munro asked if there were any other Public to recognize. There were none.

6. Consent Agenda

A. Adopt – January 24, 2022 Minutes, **Exhibit “B”**

B. Information Only – City of Moss Point – Letter to City of Moss Point – Notice of Excessive Wastewater Demand on the POTW-6C (ETP) for January 2022, **Exhibit “C”**

C. Information Only – Water Quality Sample Results and Map – October 2021 – January 2022, **Exhibit “D”**

Director Murphy made a motion to Approve Items 6.A. – 6.C. as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “E”**

Following questions and comments, Director Elly made a motion to Approve the Expenditures as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – West Regional Water System Improvements – Phase II – Award Recommendation, **Exhibit “F”**

Mr. Page presented this item and stated that Staff concurs with Pickering’s recommendation of award of project to T.L. Wallace Construction. Following questions and discussion, Director Murphy made a motion to Approve the Award Recommendation as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – West Regional Water System Improvements – Phase II – Request to Execute Revised Loan Agreement and Supporting Documents, **Exhibit “G”**

Mr. Page presented this item and stated that Staff request approval to submit Loan Amendment Request to MSDH with Supporting Documents. Director Eldridge made a motion to Approve the request as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – JCUA Pretreatment Program Analyzer Installation – Garver Design Services Invoice No. 21W10511-2, **Exhibit “H”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Director Elly made a motion to Approve Garver Invoice No. 21W10511-2 as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – Generator Service Agreement Year Two (2) - Request to Proceed, **Exhibit “I”**  
Mr. Page presented this item. Following questions, comments and discussion, Director Murphy made a motion to Approve Year Two (2) of the Generator Service Agreement as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Consider – Lab Security System Renewal – ADT Security Services – Two (2) Year, **Exhibit “J”**  
Mr. Page presented this item. Director Elly made a motion to Approve Renewal Lab ADT Security Services as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- C. Information Only – Retail Connections Status Update, **Exhibit “K”**  
Mr. Page presented this item. This was for information only, no action was required.
- D. Information Only – Financial Report – October 1, 2021 thru December 31, 2021, **Exhibit “L”**  
Mr. Page presented this item. This was for information only, no action was required.
- E. Consider – Request for Organizational Chart and Job Description Revision, **Exhibit “M”** Mr. Page presented this item and deferred to Ms. Green and Ms. Fulton for questions. Following questions and comments, Director Moore made a motion to Approve Organizational Chart and Job Description Revisions as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney matters and requested Executive Session to discuss possible litigation and professional services. No Board action was taken.

10. Director Items

Director Munro asked if there were any Director Items. Director Elly updated the Board regarding recent meeting that he, Mr. Page and Mr. Heidelberg attended with City of Moss Point.

11. Executive Session (Requested)

At 5:01 P.M., Director Elly made a motion to go into Closed Session regarding matters for possible Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:02 P.M., Director Elly made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:03 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Moore, Munro and Murphy. . Mr. Page, Ms. Gasaway, Mr. Groue, Mr. Heidelberg and Ms. McDonald. Mr. Glisson attended via Zoom.

At 5:32 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:32 P.M., the meeting was re-opened to the public and regular session resumed.

A. Consider – 2022 JCUA Property/Casualty Insurance Proposal – Tabled 01/24/22 ([Handout](#)), **Exhibit “N”**

After coming out of Executive Session Director Murphy made a motion to Approve BXS 2022 Property/Casualty Insurance Proposal as presented with request for clarification regarding replacement cost of vehicles listed. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

12. Pretreatment Category 2FS Language Revision

Following discussion in Executive Session, Director Eldridge made a motion for Staff to Evaluate and Revise the Language in the Pretreatment Category 2FS and bring back before the Board for Approval. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

13. Pastor Lance Sudduth and Glenn Craft, Spokesperson – Hurley Baptist Church –Pretreatment Program, **Exhibit “A”**

As requested this item (5.A.) was discussed in Executive Session. After coming out of Executive Session Director Eldridge made a motion to Table this item to the next Board Meeting on Monday, February 28, 2022, pending requested revision of Pretreatment Category 2FS language. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

14. Adjourn

There being no further business to come before the Board, Director Eldridge made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:36 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14<sup>th</sup> day of March, 2022.

  
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JERRY MUNRO, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY/TREASURER