



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

## Jackson County Utility Authority

Regular Meeting

Board of Directors

February 28, 2022

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., February 28, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Moore, Vice Secretary / Treasurer; Directors Lanham, Mallette and Murphy. Director Elly was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering / Planning; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Tara Fulton, HR Manager; and April McDonald, Authority Counsel; Dennis Reeves, Overstreet; Chuck Starling, Kimley-Horn; Greg Brown, Pickering; Robert Teem Arcadis and Doug Wimberly, Neel-Schaffer.

### 2. Devotion

Mr. Page presented the invocation.

### 3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. There were none.

### 5. Public Recognition

Director Munro asked if there were any Public to recognize. There were none.

### 6. Consent Agenda

#### A. Information Only – POTW-6C (ETP) – Non-Compliance Notification – Effluent pH (Quality/Concentration Minimum), **Exhibit “A”**

Director Moore made a motion to Approve the Consent Agenda as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

### 7. Discussion Agenda

#### A. Expenditures, **Exhibit “B”**

Following questions and comments, Director Moore made a motion to Approve the Expenditures as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Jordan Road Sewer Improvements – Phase II – Acceptance and Approval of Project Closeout Documents Including Summary Change Order, Contractor’s Affidavit of Release of Liens, Consent of Surety of Final Payment and Approve Final Payments to Contractor and Engineer, **Exhibit “C”**

Mr. Page presented this item and stated this is the final closeout package for this project. Following questions, comments and discussion, Director Eldridge made a motion to Accept and Approve Project Closeout Documents as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Consider – Jordan Road Sewer Improvements – Phase II – Amendment to Professional Services Allowance within Original Loan Agreement, **Exhibit “D”**

Mr. Page presented this item. Following questions and discussion, Director Moore made a motion to Approve the requested Amendment to the Professional Services Allowance within the Original Loan Agreement, as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Tucker Road Sewer Improvements – Hemphill Pay Application No.7, **Exhibit “E”**

Mr. Page presented this item and deferred to project engineer, Chuck Starling, for questions and project update. Following questions and comments, Director Lanham made a motion to Approve Hemphill Pay Application No. 7 as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Tucker Road Sewer Improvements – Kimley-Horn Invoice No. 20695510, **Exhibit “F”**

Mr. Page presented this item. Director Eldridge made a motion to Approve Kimley-Horn Invoice No. 20695510 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – Groveland PS 8 Rehab – Hemphill Pay Application No. 2, **Exhibit “G”**

Mr. Page presented this item and deferred to project engineer, Chuck Starling, for questions and project update. Following questions and comments, Director Murphy made a motion to Approve Hemphill Pay Application No. 2 as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Consider – Groveland PS 8 Rehab – Kimley Horn Construction Phase Services Invoice No. 20414427, **Exhibit “H”**

Mr. Page presented this item. Director Eldridge made a motion to Approve Kimley Horn Construction Phase Services Invoice No. 20414427 as presented. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Consider – PMP Administration Building Demolition – Request to Award Project to JE Talley Construction, **Exhibit “T”**

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to Approve Award of Project to JE Talley Construction, as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – Airgas – Annual Gas Cylinder Lease Agreement – One (1) Year, **Exhibit “J”**

Mr. Page presented this item. Director Eldridge made a motion to Approve Annual Lease Agreement as presented. Director Moore seconded the motion Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Chlorine and Sulfur Dioxide Feed Systems – Long-Term Professional Maintenance and Service Contract – Five (5) Years, **Exhibit “K”**

Mr. Page presented this item. Following questions and discussion, Director Eldridge made a motion to Approve the Long-Term Professional Maintenance / Service Contract as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – Taylor Power Generator Service Agreement – Request to Amend, **Exhibit “L”**

Mr. Page presented this item. Following questions and discussion, Director Eldridge made a motion to Approve the Service Agreement Request to Amend as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- D. Consider – Mission Communications Service Package Renewal – One (1) Year, **Exhibit “M”**

Mr. Page presented this item. Director Eldridge made a motion to Approve Service Package Renewal as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- E. Consider – POTW-1C (WJC) Chlorine & Sulfur Dioxide Scale/Cradle – Request for Replacement, **Exhibit “N”**

Mr. Page presented this item. Director Mallette made a motion to Approve Chlorine & Sulfur Dioxide Scale/Cradle Request for Replacement, as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- F. Consider – BRIC Application – Helena Park Well Generator Purchase & Install – Notice of Award & Request to Execute Hazard Mitigation Grant Agreement, **Exhibit “O”**

Mr. Page presented this item. Following questions and discussion, Director Eldridge made a motion to Authorize Executive Director to Execute Grant Agreement as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or

comments, there were none. Motion carried with a unanimous vote by the Board Members present.

G. Information Only – Wholesale Water System Annual Inspection Results, **Exhibit “P”**

Mr. Page presented this item. This was for information only, no action was required.

H. Consider – Scrap and Disposal Request, **Exhibit “Q”**

Mr. Page presented this item. Following discussion, Director Moore made a motion to Approve Scrap and Disposal as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

I. Consider – Pretreatment Program – Category 2FS Modification, **Exhibit “R”**

Mr. Page presented this item. Following questions, comments and discussion, Director Eldridge made a motion to Approve Category 2FS Modification as presented with “to the satisfaction of JCUA” being changed to “to the satisfaction of JCUA staff.” Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

A. Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

B. Consider – West Regional Water (WRW) System Improvements – Phase II – Approval to Negotiate and Purchase Easement as Described, **Exhibit “S”**

Ms. McDonald presented this item. Following questions and discussion, Director Murphy made a motion to Approve Negotiation and Purchase of Easement as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

10. Director Items

Various items were discussed.

11. Executive Session (Requested)

At 5:10 P.M., Director Eldridge made a motion to go into Closed Session regarding matters for possible Executive Session. Director Lanham seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:12 P.M., Director Eldridge made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:13 P.M., Director Eldridge made a motion to go into Executive Session. Director Mallette seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Lanham, Mallette, Moore, Munro and Murphy. Mr. Page, Ms. Green, Ms. Fulton, and Ms. McDonald.

Ms. Green was dismissed from Executive Session at 5:23 P.M.

At 5:34 P.M., Director Eldridge made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 5:34 P.M., the meeting was re-opened to the public and regular session resumed.

**A. Consider – FY-2022 Salary Adjustments, Exhibit “T”**

Following discussion in Executive Session, Director Eldridge made a motion to Approve FY-2022 Salary Adjustments as presented. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**12. Adjourn**

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:35 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14<sup>th</sup> day of March, 2022.

  
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JERRY MUNRO, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY/TREASURER