



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Guy Moore ▪ Pascagoula
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
November 28, 2022

MINUTES

(Corrected / Amended)

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:03 P.M., November 28, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer, Directors Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; Tara Fulton, HR Manager; James Heidelberg and Myra Cunningham, Authority Counsel; Pete McMaster and Robert Teem, Arcadis; Josh Brick, Neel-Schaffer; Stephen Martin, Michael Baker; Chuck Starling, Kimley-Horn; Greg Brown, Pickering; Paul Foley, Fenstermaker; Lindsey Rea, Raymond James; Sue Fairbank, Butler | Snow, and Martha Sims, Cadence Bank.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. Mr. Page requested the following items be added: Add-On for Item 6.A.1. – Expenditures, Add Item 6.A.2. – EFT Expenditures and Add Item 8.A. – Resolution – Revolving Line of Credit

5. Public Recognition

Director Eldridge asked if there were any Public to be recognized. There were none.

Board recognized Ms. Lindsey Rea, Raymond James; Ms. Sue Fairbank, Butler | Snow and Ms. Martha Sims, Cadence.

6. Discussion Agenda

A. Expenditures

1. Expenditures, Exhibit “A”

2. EFT Expenditures, Exhibit “B”

Following questions and comments, Director Murphy made a motion to Approve Items 6.A.1. and 6.A.2. as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Pay Application No. 16, Exhibit “C”

Mr. Page presented this item and deferred to Mr. Chuck Starling with Kimley-Horn for questions and project update. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Change Order 4, Exhibit “D”

Mr. Page presented this item. Following questions and comments, Director Moore made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Tucker Road PS 6 Sewer Relocation – Kimley Horn Construction Phase Invoice No. 22971032, Exhibit “E”

Mr. Page presented this item and stated that Engineering Staff has reviewed this item and recommends payment. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Groveland PS 8 Rehab – Hemphill Construction Pay Application No. 11, Exhibit “F”

Mr. Page presented this item and deferred to Mr. Chuck Starling with Kimley-Horn for questions and project update. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – Groveland PS 8 Rehab – Hemphill Construction Change Order No. 3 (Time Only), Exhibit “G”

Mr. Page presented this item. Director Moore made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Consider – Groveland PS 8 Rehab – Kimley Horn Construction Phase Invoice No. 22633485, **Exhibit “H”**
Mr. Page presented this item. Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
7. Consider – RESTORE JCUA South Central Septic Abatement Project – Michael Baker International Environmental Services Invoice No. 1150222, **Exhibit “I”**
Mr. Page presented this item and stated that Engineering Staff has reviewed this item and recommends payment. Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
8. Consider – West Regional System Improvements – Phase 2 – T.L. Wallace Pay Application No. 3, **Exhibit “J”**
Mr. Page presented this item, stated that staff has reviewed the item and recommends payment, and deferred to Mr. Greg Brown with Pickering for questions and project update. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
9. Consider – West Regional System Expansion – Phase 2 – T.L. Wallace Change Order No. 1, **Exhibit “K”**
Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
10. Consider – West Regional System Improvements – Phase 2 – Pickering Construction Phase Invoice No. 0092224, **Exhibit “L”**
Mr. Page presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
11. Consider – Frederic Street Demolition (FSBD) – J. E. Talley Construction Change Order No. 1, **Exhibit “M”**
Mr. Page presented this item. Following questions and comments, Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with Six (6) Aye votes and One (1) Nay vote. Director Elly voted Nay.

7. Administrative Items

A. Consider – Sunbelt – Mini Excavator Rental Invoices, **Exhibit “N”**

Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Sole Source Purchase, **Exhibit “O”**

Mr. Page presented this item. Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – STC Managed Services – On-Site and Off-Site Back-up, **Exhibit “P”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Consider – Copy Machines Managed Print Services (Accounting / Customer Service / Maintenance) – Add to Current State Contract Managed Print Services Contract, **Exhibit “Q”**

Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Consider – FY 2022 Audit Supplemental Schedule with AVL, **Exhibit “R”**

Mr. Page presented this item and deferred to Director Moore for additional information from the Audit Committee. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Information Only – POTW-6C (ETP) – MDEQ Compliance Evaluation Inspection (CEI), **Exhibit “S”**

Mr. Page presented this item. This was for information only, no action required.

G. Consider – Emergency Resolution – Authorizing Procurement of Materials to Repair Damaged Force Main, **Exhibit “T”**

Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Board Attorney Items

A. Consider – Resolution – Revolving Line of Credit, Exhibit “U”

Board recognized Ms. Lindsey Rea with Raymond and James. Ms. Rea presented this item and deferred to Ms. Sue Fairbank for additional information. Following presentation, questions, comments and discussion, Director Elly made a motion to Approve the Resolution as presented. Director Murphy seconded the motion. Vote was taken by Roll Call, motion carried with all Board Members present voting Aye.

B. Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

9. Director Items

Director Eldridge asked if there were any Director items. There were none.

10. Executive Session (Requested for Personnel Issues)

At 5:20 P.M., Director Elly made a motion to go into Closed Session regarding Personnel matters for possible Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:25 P.M., Director Elly made the motion to come out of Closed Session. Director Lanham seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:25 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore, Munro and Murphy; Mr. Page, Mr. Glisson, Ms. Fulton, Mr. Heidelberg Ms. Cunningham and Ms. Sims.

At 6:31 P.M., Director Mallette made a motion that the Board come out of Executive Session and resume Regular Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 6:32 P.M., the meeting was re-opened to the public and regular session resumed.

11. Report by Independent Consultant

Independent Consultant, Martha Sims, who was engaged to investigate a personnel matter made an oral report informing the Board that she would be providing a written report that will include her process, findings and recommendations for possible improvements.

Following the oral report by Ms. Sims, the board discussed several action items for the HR manager to consider.

12. Adjourn

There being no further business to come before the Board, Director Munro made the motion to adjourn. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:32 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of January, 2023.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER