



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
William Lanham ▪ Gautier  
Frank Mallette ▪ Jackson County  
Guy Moore ▪ Pascagoula  
Jerry Munro ▪ Ocean Springs  
Rickey Murphy ▪ Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors

**May 22, 2023**

## MINUTES

**Corrected**

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 22, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer and Directors Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; Tara Fulton, HR Manager; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster, Arcadis; Ben Shipley, Kimley-Horn; Greg Brown, Pickering; Stephen Martin, Michael Baker and Doug Wimberly, Neel-Schaffer.

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Moore led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. Mr. Page requested the following items be added: Add-On for Item 7.A. – Expenditures.

### 5. Public Recognition

Director Eldridge asked if there were any Public to be recognized. There were none.

### 6. Consent Agenda

#### A. Adopt – May 8, 2023 Minutes, **Exhibit “A”**

Director Eldridge presented this item. Director Munro made a motion to Approve. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

### 7. Discussion Agenda

#### A. Expenditures, **Exhibit “B”**

Director Eldridge presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**B. Information Only – POTW-1C (WJC) – Noncompliance Notification – Effluent CBOD5 Concentration, Monthly Average, Exhibit “C”**

Mr. Page presented this item. This was for information only, no action required.

**C. Projects**

**1. Consider – West Regional Water System Improvements – Phase 2 – T. L. Wallace Construction Pay Application No. 9, Exhibit “D”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**2. Consider – West Regional Water System Improvements – Phase 2 – Pickering Construction Phase Services Invoice No. 0093348, Exhibit “E”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

Director Mallette entered the meeting at 4:09 P.M.

**3. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab – Garver Design Phase Services Invoice No. 22W10250-5, Exhibit “F”**

Mr. Page presented this item, stated Staff has reviewed and recommends approval for payment and deferred to Mr. Greg Brown, Pickering, for update and questions. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**8. Administrative Items**

**A. Consider – Disposal Request – Cell Phone Trade In, Exhibit “G”**

Mr. Page presented this item. Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**B. Consider – Goff Rd Minor Subdivision – Waiver Request, Exhibit “H”**

Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a motion to Deny the Waiver Request and Compel Connection. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with Six (6) Yea Votes and One (1) Nay Vote. Director Lanham voted Nay.

**C. Consider – Chlorine / Sulfur Dioxide Feed Systems – Service Sites Addendum, Exhibit “I”**

Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**D. Consider – St. Andrews HOA – Utility Bill Account Adjustment, Exhibit “J”**

Mr. Page presented this item. Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**E. Consider – Dumpster Service - Request to Award, Exhibit “K”**

Mr. Page presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**F. Information Only – March 2023 Financial Report, Exhibit “L”**

Mr. Page presented this item. There were various questions, comments and discussion. This was for information only, no action required.

**G. Consider – Capacity Guarantee Fees, Exhibit “M”**

Mr. Page presented this item. Following questions, comments and discussion, Director Moore made a motion to Approve this item as presented, Eliminating the Collection of Capacity Guarantee Fees. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**9. Board Attorney Items**

Counsel updated the Board on Attorney matters. No Board action was taken.

**10. Director Items**

Director Murphy mentioned that he had gone by the new Technical / Customer Service office in Gautier and that it appeared that all is going well with the move.

**11. Executive Session (Requested – Personnel Matters)**

At 5:21 P.M., Director Elly made a motion to go into Closed Session regarding Personnel matters for possible Executive Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session.

At 5:25 P.M., Director Elly made Motion to come out of Closed Session. Director Moore seconded the motion. Motion carried with a unanimous vote by the Board Members present.

At 5:29 P.M., Director Elly made a motion to go into Executive Session. Director Lanham seconded the motion. Motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore, Munro and Murphy; Mr. Page, Ms. Fulton, Mr. Heidelberg and Ms. Cunningham.

At 6:00 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

No business was under taken in Executive Session.

At 6:00 P.M., the meeting was re-opened to the public and regular session resumed.

**12. Pay Range Revisions and Job Position Title Adjustments, Exhibit "N"**

Following discussion in Executive Session, Director Moore made a Motion to Accept the proposed Salary Structure Range and Job Position Title Changes as presented with the provision that the Salary Structure Range be revisited in not more than three (3) years. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**13. Adjourn**

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:05 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12<sup>th</sup> day of June, 2023.

  
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TOMMY ELDRIDGE, PRESIDENT

  
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ANDREW J. ELLY, SECRETARY/TREASURER