



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Guy Moore ▪ Pascagoula
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority

Regular Meeting

Board of Directors

August 14, 2023

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., August 14, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer and Directors Lanham and Munro. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; Tara Fulton, HR Manager; James Heidelberg and Myra Cunningham, Legal Counsel; Robert Teem, Arcadis; Dennis Reeves, Overstreet & Associates and Doug Wimberly, Neel-Schaffer.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. There were none.

5. Public Recognition

Director Eldridge asked if there were any Public to be recognized. There were none.

6. Consent Agenda

A. Adopt – July 24, 2023 Minutes (Pages 3 – 7), Exhibit “A”

B. Consider – Annual Renewal with AVL to perform FY-2023 Audit (Pages 8 – 17), Exhibit “B”

C. Consider – August Disposal Request (Pages 18), Exhibit “C”

D. Consider – Aquatic Informatics – WIMS Annual Renewal (Pages 19 – 22), Exhibit “D”

E. Consider – Rockwell Automation – TechConnect Support Annual Renewal (Pages 23 – 39), Exhibit “E”, Director Eldridge presented this item. Director Munro made a motion to Approve Items 6.A. – 6.E. as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures (Pages 40 – 46), Exhibit “F”

Director Eldridge presented this item. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – Water Quality Samples April 2023 – July 2023 (Page 47 – 48), Exhibit “G”

Mr. Page presented this item. This was for information only, no action required.

Director Moore entered the meeting at 4:04 P.M.

C. Projects

1. Information Only – JCUA POTW-7C (PMP) Clarifier No. 1 Repair – Update (Page 49 – 50), Exhibit “H”

Mr. Page presented this item and deferred to Mr Glisson for specifics. This was for information only, no action required.

2. Consider – POTW-7C (PMP) Mechanical Screen Compactor – Repair Request (Page 51 – 60), Exhibit “I”

Mr. Page presented this item and deferred to Mr. Glisson for additional specifics. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Information Only – Capital Projects Update (Page 61), Exhibit “J”

Mr. Page presented this item and deferred to Mr. Glisson for update of each project. There were various questions and comments. This is for information only, no action required.

8. Administrative Items

A. Consider – JCBOS MCWI ARPA Award Agreement (Pages 62 – 97), Exhibit “K”

Mr. Page presented this item. Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – South St. Sewer Extension Infrastructure Donation Request (Pages 98 – 101), Exhibit “L”

Mr. Glisson presented this item. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – Long-Term PTO Before Retirement – Request Policy Addition to JCUA Personnel Manual (Pages 102 – 103), Exhibit “M”

Ms. Fulton presented this item. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge requested that HR present a review of whether implementing a cap on PTO for employees would be

feasible and beneficial to the Authority at a later date. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with four (4) Yea Votes and two (2) Nay Votes. Directors Elly and Moore voted Nay.

D. Consider – Cadence Bank – DW2 Loan – Line-of-Credit Draw (Pages 104 – 105), Exhibit “N”

Mr. Page presented this item and deferred to Ms. Green to present the details. Following various questions and comments, Director Lanham made a motion to Amend the LOC Draw from Community Bank in lieu of Cadence Bank. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

Director Lanham made a motion to Approve Amended Item 8.D. as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

Approved

E. Consider – Community Bank – PS 6 SRF08 Loan – Line-of-Credit Draw (Pages 106 – 107), Exhibit “O”

Director Eldridge presented this item. Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Director Eldridge asked if there were any Director Items. Director Moore requested Staff to provide Board with a copy of the Policies / Procedures for Wastewater Data Flow Reports.

11. Information Only – Personnel Issue (Pages 108 – 109), Exhibit “P”

Mr. Page presented this item. This was for information only, no action required.

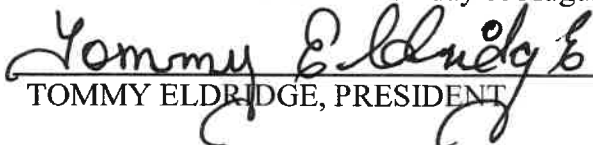
12. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

13. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 4:55 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 28th day of August, 2023.


TOMMY ELDRIDGE, PRESIDENT


ANDREW J. ELLY, SECRETARY/TREASURER