



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

David Compton • Pascagoula  
Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

## Jackson County Utility Authority

Regular Meeting

Board of Directors

December 18, 2023

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., December 18, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; and Directors Compton, Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; Tara Fulton, HR Manager; Alex Posey, Planning Manager; James Heidelberg and Myra Cunningham, Legal Counsel; Robert Teem, Arcadis; Doug Wimberly, Neel-Schaffer; Chuck Starling, Kimley-Horn; Kreg Overstreet, Michael Baker; Greg Brown, Pickering; Joey Bullock, Cadence Insurance and Annie Rogers, Joel Verdon, Chris Woods, Charles Rivers and Scott Lemon, Lemon Mohler Insurance.

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Compton led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-Ons for Item 8.A. – Expenditures and Add-On Items 9.C. – JCUA Water Customer – 12605 Ridgeland – Adjustment Request; 9.D. – The Leadership Journey 12 Month Course - JCUA Managers / Supervisors Training – Annual Renewal Request, and 9.E. – Hancock Whitney Bank Services Agreement.

### 5. Public Recognition

Director Eldridge recognized Mr. Charles Rivers and his team with Lemon Mohler Insurance.

### 6. Presentation – Lemon Mohler – Risk Assessment (Pages 3 – 11)

Director Eldridge recognized Mr. Charles Rivers for presentation. Mr. Rivers requested the presentation be moved to the last Agenda Item.

Mr. Rivers addressed the Board and deferred to Mr. Joel Verdon for presentation of their risk assessment findings. Following the presentation, Mr. Verdon requested that Lemon Mohler be appointed Agent of Record (AOR) today (12/08/2023). Director Eldridge asked if they were appointed AOR today, could they Guarantee that they would be able to have JCUA's renewal ready in time for the 03/18/2024 due date. Mr. Rivers stated that he could Guarantee that they would be able to have JCUA's renewal ready in time for the 03/18/2024 due date, as they have written larger accounts in less time. Following the presentation, questions, comments and discussion Board asked the incumbent, Cadence Insurance, to attend the January 8, 2024 Board Meeting in order to allow Cadence Insurance to respond to Lemon Mohler's risk assessment findings. Director Eldridge asked Mr. Rivers if they were appointed AOR at the January 8, 2024 Board Meeting could they still Guarantee that they would be able to have JCUA's renewal ready in time, Mr. Rivers stated that they could.

**7. Consent Agenda**

- A. Adopt – November 27, 2023 Minutes (Pages 12 – 15) **Exhibit “A”**
- B. Consider – POTW-1C (WJC) – Capital Outlay Requests – Fence Replacement (Pages 16 – 24) **Exhibit “B”**
- C. Information Only – C-Spire Credit Received – Disposed Cellphone Equipment (Page 25) **Exhibit “C”**
- D. Information Only –Cash Position Reports – September 2022, September 2023 and October 2023 (Pages 26 – 29) **Exhibit “D”**  
Director Eldridge presented this item. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**8. Discussion Agenda**

- A. Expenditures (Pages 30 – 38) **Exhibit “E”**  
Director Eldridge presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Information Only – JCUA POTW-7C (PMP) – Non-Compliance Notification (Page 39) **Exhibit “F”**  
Mr. Page presented this item. This was for information only, no action required.
- C. Information Only – City of Moss Point – Excessive Wastewater Demands (Page 40) **Exhibit “G”**  
Mr. Page presented this item. This was for information only, no action required.
- D. Information Only – Water Quality Samples August 2023 – November 2023 (Pages 41 – 43) **Exhibit “H”**  
Mr. Page presented this item. This was for information only, no action required.
- E. Projects
  - 1. Consider – POTW-1C (WJC) Treatment Facility Green Infrastructure Improvements SRF SRF Facility Plan – Neel Schaffer, Inc. Professional Services – Invoice No. 1092159 (Pages 44 – 45) **Exhibit “I”**  
Mr. Page presented this item and deferred to Mr. Glisson for questions. Following questions and comments, Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
  - 2. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab – Garver Professional Engineering Services – Invoice No. 22W10250-10 (Pages 46 – 47) **Exhibit “J”**  
Mr. Page presented this item and stated this will be the final payment for this project. Director Munro made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – JCUA PTOW-1C (WJC) Process Improvements Phase I – Neel Schaffer, Inc. – Design and Construction Phase Professional Services Agreement ([Pages 48 – 106](#)) **Exhibit “K”**  
Mr. Page presented this item and deferred to Mr. Glisson for questions. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
4. Consider – Jordan Road Sewer Improvements-Phase 3 – Neel Schaffer, Inc. – Design and Construction Phase Professional Services Agreement ([Pages 107 – 165](#)) **Exhibit “L”**  
Mr. Page presented this item and deferred to Mr. Glisson for questions. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
5. Consider – South Central Flow Routing to POTW-2C (GTP) – Kimley Horn – Design and Construction Phase Professional Services Agreement ([Pages 166 – 173](#)) **Exhibit “M”**  
Mr. Page presented this item and stated this will be the third and final SRF project that JCUA will be doing in the near term. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Administrative Items

- A. Consider – JCUA Wastewater Customer – 900 Cherry Street – Claim Request ([Pages 174 – 189](#))  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. Director Munro made a motion to pay the customer, Director Lanham asked if they could continue the discussion. Following question, comments and discussion, Director Lanham made a motion to pay for the damages as presented and file a claim on the insurance. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Consider – December 2023 Disposal Items ([Pages 190 - 193](#))  
Mr. Page presented this item. Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- C. Consider – JCUA Water Customer – 12605 Ridgeland – Adjustment Request [[Add-On](#)] ([Pages 194 – 197](#))  
Mr. Page presented this item and deferred to Ms. Green for additional information. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- D. Consider – The Leadership Journey 12 Month Course - JCUA Managers / Supervisors Training – Annual Renewal Request [[Add-On](#)] ([Page 198](#))  
Mr. Page presented this item and deferred to Ms. Fulton for additional information. Following question, comments and discussion, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Consider – Hancock Whitney Bank Services Agreement [Add-On] (Pages 199 – 203)

Mr. Page presented this item and deferred to Ms. Green for additional information. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

10. Board Attorney Items

A. Consider – Heidelberg, Steinberger, Burrow & Armer, P.A. – Request for Rate Increase (Page 204)

Director Eldridge presented this item and deferred to Mr. Heidelberg for additional information. Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

11. Director Items

Director Eldridge asked if there were any Director Items. Various items were discussed.


12. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

13. Adjourn

There being no further business to come before the Board, Director Mallette made Motion to adjourn. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:22 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8<sup>th</sup> day of January, 2024.

  
TOMMY ELDRIDGE, PRESIDENT

  
ANDREW J. ELLY, SECRETARY/TREASURER