

JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

David Compton ▪ Pascagoula
Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

February 12, 2024

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors for Monday, February 12, 2024 convened on at 4:00 P.M., at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; and Directors Compton and Lanham. Directors Elly, Mallette and Munro were unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Finance Director; James Heidelberg and Myra Cunningham, Legal Counsel; Chuck Starling, Kimley-Horn; Pete McMaster, Arcadis; Doug Wimberly, Neel-Schaffer, and Michael Zuber, Overstreet.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Murphy led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following change: Add-On Item 8.H. – Wastewater Department – Purchase New Vehicle (Capital Outlay FY2024).

5. Public Recognition

Director Eldridge asked if there were any Public to Recognize. There were none.

6. Consent Agenda

A. Adopt – January 22, 2024 Minutes (Pages 3 – 7), **Exhibit “A”**

B. Adopt – January 29, 2024 Minutes (Pages 8 – 9), **Exhibit “B”**

C. Information Only - Notice of Violations – JCUA POTW-7C (PMP) (Page 10), **Exhibit “C”**

D. Information Only – Water Quality Samples October 2023 – January 2024 (Pages 11 – 13), **Exhibit “D”**

Director Compton made a motion to Approve Items 6.A. – 6.D. as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures (Pages 14 – 22), Exhibit “E”

Director Eldridge presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider –Colonial Estates Sewer Collection System Installation – BMA Professional Services Invoice No. 25539 (Pages 23 – 26), Exhibit “F”

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Miscellaneous Construction Services Bid Tabulation – BMA Professional Services Invoice No. 25540 (Pages 27 – 28), Exhibit “G”

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – WJC Collection System Master Plan – Neel Schaffer Master Planning Invoice No. 1093793 (Pages 29 – 30), Exhibit “H”

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Following questions and comments, Director Compton made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

A. Consider – Administration and Customer Service Parking Lot Paving Overlay Request (Pages 31 – 34), Exhibit “I”

Mr. Page presented this item. Director Eldridge stated that he has had some opposition regarding this item and that we do have a Board Member, Director Mallette, who is an expert regarding this; therefore, if the Board so chooses, he would like to suggest that this Item be tabled to next month. Mr. Page explained further that per his discussions with Director Mallette, delaying the repairs will cost more, as the cost of asphalt continues to increase and reiterated that this is not approval to pave the parking lots, this is just a request for approval to advertise for bids that will be brought back before the Board for approval, if the bids are within the funds budgeted. Director Compton made a motion to approve the request to advertise as presented. Motion failed due to lack of a second. Director Lanham made a motion to Table this Item to the 02/26/2024 Board Meeting when Director Mallette will be present. Director Murphy seconded the motion. Motion carried with three (3) Yea votes and one (1) Nay vote, Director Compton voted Nay.

- B. Information Only – Mechanical Systems Department Updates (Pages 35 – 36), **Exhibit “J”**
Mr. Page presented this item and deferred to Mr. Glisson for additional information. This was for information only, no action required.
 - C. Consider – February 2024 Disposal Items (Pages 37 – 38), **Exhibit “K”**
Mr. Page presented this item. Director Lanham made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
 - D. Information Only – Window Damage – Insurance Claim Acknowledgement (Pages 39 – 40), **Exhibit “L”**
Mr. Page presented this item and stated that this claim has been denied. This was for information only, no action required.
 - E. Consider – Soti, Inc. – Request to Purchase Additional Mobi Control License (Pages 41 – 43), **Exhibit “M”**
Mr. Page presented this item and stated that additional license are necessary as we only have one left. These license are sold in batches of 10. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
 - F. Information Only – 1st Quarter FY 2024 Financial Reports (Pages 44 – 54), **Exhibit “N”**
Director Eldridge presented this item and deferred to Ms. Green for questions. There were various questions, comments and discussion. This was for information only, no action required.
 - G. Consider – Utility Billing Adjustment Policy (Pages 55 – 56), **Exhibit “O”**
Mr. Page presented this item. Following questions and comments, Director Lanham made a motion to Authorize the Executive Director to Redraft the Presented Policy into a Rules/Regulations Amendment for Approval by the Board. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
 - H. Consider – Wastewater Department – Purchase New Vehicle (FY 2024 Capital Outlay) (Pages 57 – 58), **Exhibit “P”**
Mr. Page presented this and deferred to Mr. Glisson for additional information and questions. Mr. Glisson stated that the request is to increase the purchase amount for two vehicles, Not to Exceed \$96,000.00. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
9. Board Attorney Items
Counsel updated the Board on Attorney matters. No Board action was taken.
10. Director Items
Director Eldridge asked if there were any Director Items. There were none.

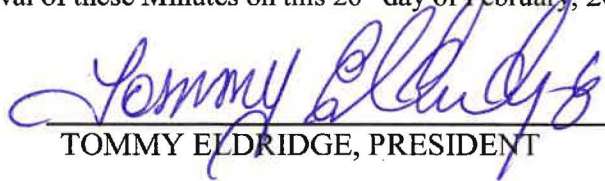
11. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Murphy made Motion to adjourn. Director Compton seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:01 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 26th day of February, 2024.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER