



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

David Compton • Pascagoula
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

April 8, 2024

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors for Monday, April 8, 2024 convened on at 4:00 P.M., at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy Vice President; Director Elly, Secretary / Treasurer; and Directors Compton, Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Linda Green, Finance Director; James Heidelberg and Myra Cunningham, Legal Counsel; Doug Wimberly, Neel-Schaffer and Charles Rivers, Lemon-Mohler Insurance.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On for Item 9.A. – Expenditures; Add-On Item 9.B.6. – Purchase Sole Source Item – PS 09; Pull Item 6. Presentation – FY-2023 Audit Presentation and Pull Item 7. – Consider – FY-2023 Audit Acceptance.

5. Public Recognition

Director Eldridge asked if there were any Public to recognize. Board recognized Mr. Charles Rivers, Lemon Mohler Insurance.

6. Presentation – FY-2023 Audit Presentation (Pages 3 – 44)

7. Consider – FY-2023 Audit Acceptance

Staff requested Items 6. FY-2023 Audit Presentation and Item 7. FY-2023 Audit Acceptance be Pulled pending request for new information.

8. Consent Agenda

A. Adopt – March 25, 2024 Minutes (Pages 45 – 48) **Exhibit “A”**

B. Information Only – Water Quality Samples December 2023 – March 2024 (Pages 49 – 52)
Exhibit “B”

C. Consider - Neptune Hardware Maintenance Renewal – One (1) Year Agreement (Pages 53 – 54) **Exhibit “C”**

D. Information Only – Line of Credit Community Bank Final Payment (Page 55) **Exhibit “D”**

E. Information Only – March 2024 Adjustment Report (Page 56) **Exhibit “E”**

Director Eldridge presented. Regarding Item 8.D., Director Eldridge inquired about the current LOC. Ms. Green stated it was \$1,600.00 last month so probably around the same amount. Director Elly asked if the City of Moss Point is now up to date regarding payments. Ms. Green said no and stated that they are still one payment behind. Director Munro made a motion to Approve Items 8.A. and Item 8.C., Items 8.B., 8.D. and 8.E. Information Only, no action required. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Discussion Agenda

A. Expenditures (Pages 57 - 60) **Exhibit “F”**

Director Eldridge presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – South Central Flow Routing to POTW-2C (GTP) – SRF C280878-09 – Design Phase Invoice – Kimley-Horn (Pages 61 – 62) **Exhibit “G”**

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – WJC Collection System Master Plan – Design Phase Invoice – Neel-Schaffer (Pages 63 – 64) **Exhibit “H”**

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Colonial Estates Sewer Collection System Installation (CESWR) – Professional Services Invoice – BMA (Pages 65 – 68) **Exhibit “I”**

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Director Compton made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Miscellaneous Construction Services Bid Tabulation (ARPA) – Professional Services Invoice – BMA (Pages 69 – 70) **Exhibit “J”**

Mr. Page presented this item and stated that BMA is helping JCUA get general contractors that can work on various work that JCUA employees cannot do or do not have the time to do. This

is near completion. Following questions, comments and discussion, Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – POTW-6C (ETP) Process Improvements FY 24 Capital Project (ESCPI) - R.A.S. Piping Invoice – Wiltew (Pages 71 – 73) **Exhibit “K”**

Mr. Page presented this item. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Consider - Purchase Sole Source Item – PS 09 [Add-On] (Pages 90 – 92) **Exhibit “L”**

Mr. Page presented this item stating this is a Sole Source component for particular parts/pieces made for the existing pump. Following questions and comments, Director Compton made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

10. Administrative Items

A. Consider – POTW-1C (WJC) – Office Expansion Project (Capital Outlay) (Pages 74 – 77) **Exhibit “M”**

Mr. Page presented this item and stated this is expansion of the existing Operations Building. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – April 2024 Disposal Items (Pages 78 – 88) **Exhibit “N”**

Mr. Page presented this item and explained that some laptops were not salvageable and are having to be disposed. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – Board Meeting – Holiday Conflict Schedule Change – Memorial Day 05/27/24 (Page 89) **Exhibit “O”**

Mr. Page presented this item. Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

11. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

12. Director Items

Director Eldridge asked if there were any Directors Items. Director Elly inquired on status of current projects and requested that periodic project updates be provided. Mr. Page updated the Board on current projects and stated that project updates would be provided. Director Eldridge inquired about how JCUA is getting contractor for the various Grant projects. Mr. Page stated that they are in the process of preparing Bid Documents; which are almost complete, and will proceed with public advertising.

- o Director Compton exited meeting @ 4:29 P.M.

13. Executive Session (Requested)

A. Discussion – Potential Acquisition

At 4:30 P.M., Director Elly made a motion to go into Closed Session regarding Potential Litigation matters for possible Executive Session. Director Lanham seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session.

At 4:31 P.M., Director Lanham made Motion to come out of Closed Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

At 4:31 P.M., Director Lanham made a motion to go into Executive Session. Director Mallette seconded the motion. Motion carried with a unanimous vote by the Board Members present.

- o Director Compton returned to meeting @ 4:31 P.M.

In attendance were: Directors Compton, Eldridge, Elly, Lanham, Mallette, Munro and Murphy. Mr. Page, Ms. Gasaway, Ms. Green, Mr. Heidelberg and Ms. Cunningham.

At 4:57 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

Meeting Re-Opened to Public/Regular Session Resumed at 4:57 P.M.

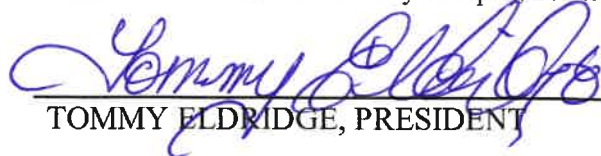
14. Request to Negotiate Potential Acquisition

Director Elly made a motion to Authorize Mr. Page, Executive Director and Jimmy Heidelberg, Legal Counsel to Negotiate Possible Acquisition. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

15. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 4:59 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 22nd day of April, 2024.


TOMMY ELDRIDGE, PRESIDENT


ANDREW J. ELLY, SECRETARY/TREASURER