



JACKSON COUNTY UTILITY AUTHORITY
Serving the People...Protecting the Environment

Directors
David Compton • Pascagoula
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

June 10, 2024

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., Monday, June 10, 2024, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; and Directors Compton, Lanham, and Mallette. Director Munro attended via phone. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Trish Jones, Executive Administrative Assistant; Chase Glisson, Deputy Director; Lynette Hardin, Accounting Manager; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster, Arcadis; Charles McVea, Cadence/Gallagher Ins.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Compton led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On for Item 7.A. – Expenditures and Add Item 8.H. - 2024 Independence Day Governor’s Proclamation.

○ At 4:03 P.M. Director Munro entered the meeting via phone call.

5. Public Recognition

Director Eldridge asked if there was any Public to Recognize. Board recognized Ms. Trish Jones, new Executive Administrative Assistant.

6. Consent Agenda

A. Adopt – May 28, 2024 Minutes (Pages 3 – 5) **Exhibit “A”**

B. Information Only – City of Moss Point – 05/2024 Excessive Wastewater Demands (Page 6) **Exhibit “B”**

C. Information Only – City of Pascagoula – 05/2024 Excessive Wastewater Demands (Page 7) **Exhibit “C”**

D. Information Only – April 2024 and May 2024 Utility Adjustments (Page 8) **Exhibit “D”**

E. Information Only – Tyler Connect – 2024 Conference Overview (Pages 9 – 10) **Exhibit “E”**
Director Eldridge presented this item. Director Murphy made a motion to Accept and Approve the consent agenda items as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures (Pages 11 - 14) **Exhibit “F”**

Director Eldridge presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Mallette. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab (GACCR) – Pay Application - Gottfried (Pages 15 – 22) **Exhibit “G”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment in accord with Engineer’s recommendation. Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab (GACCR) – Professional Services Invoice – Garver (Pages 23 – 24) **Exhibit “H”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment in accord with Engineer’s recommendation. Director Elly made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – JCUA POTW-2C (GTP) Process Improvements (GAUPI) – Professional Services Invoice – Garver (Pages 25 – 26) **Exhibit “I”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment in accord with Engineer’s recommendation. Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Water/Sewer Connection Projects – Term Contract Documents (MCWI BMAT04) – Recommendation to Award – JLB Construction (Pages 27 – 54) **Exhibit “J”**

Mr. Page presented this item, stated Staff recommends Board Approval on bid received and deferred to Mr. Glisson for questions and additional information. Following Questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – Water/Sewer Connection Projects – Term Contract Documents (MCWI BMAT04) – Professional Services Invoice - BMA (Pages 55 – 56) **Exhibit “K”**

Mr. Page presented this item. Director Lanham made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Consider – RESTORE JCUA South Central Septic Abatement Project LS 23 Rehab (RESTOR LS23) (Pages 57 – 67) **Exhibit “L”**

a. Service Agreement Execution – Batson & Brown

b. Issuance of Task Order No. 1 for Easement Survey – Batson & Brown

Mr. Page presented this item and deferred to Mr. Glisson for questions and additional information. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Information Only – Water and Wastewater Operations Report (Pages 68 – 69) **Exhibit “M”**

Mr. Page presented this item and deferred to Mr. Glisson for questions and addition information. This was for information only, no action required.

- B. Information Only - Maintenance Department Operations Report (Pages 70 – 71) **Exhibit “N”**

Mr. Page presented this item and deferred to Mr. Glisson for questions and addition information. This was for information only, no action required.

- C. Consider – June 2024 Disposal and Gains Report (Pages 72 – 73) **Exhibit “O”**

Mr. Page presented this item. Director Elly made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- D. Consider – Chlorine Contract - FY 2025 Addendum (Pages 74 – 76) **Exhibit “P”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- E. Consider – FY 2024 Budget Amendment (Page 77) **Exhibit “Q”**

Mr. Page presented this item. Following questions and comments, Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- F. Consider – Insurance Broker RFQ Ranking – Staff Recommendation for Insurance Broker Services (Pages 78 – 79) **Exhibit “R”**

Mr. Page presented this item and stated Staff recommends Cadence/Gallagher Insurance be selected as JCUA’s Insurance Broker. Following questions, comments and discussion, Director Lanham made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

G. Consider – St. Andrews HOA – Adjustment Request (Pages 80 - 85) **Exhibit “S”**

Mr. Page presented this item and stated that St. Andrews HOA President and County Supervisor Bosarge requested this Adjustment be considered for approval. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with Five (5) Yea Votes and Two (2) Nay Votes. Directors Elly and Lanham voted Nay.

H. Consider – 2024 Independence Day Governor’s Proclamation) **Exhibit “T”**

Ms. Fulton presented this item. Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Various Items were discussed.

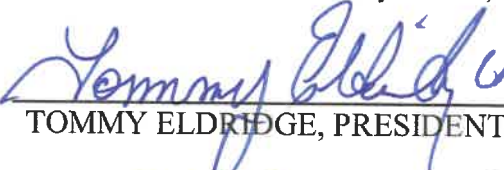
11. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:12 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 24th day of June, 2024.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER