



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

David Compton • Pascagoula
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

June 24, 2024

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., Monday, June 24, 2024, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Munro; Director Mallette; Director Compton; and Director Lanham. It was determined there was a quorum.

Also present were:

Eric Page, Executive Director; Chase Glisson, Deputy Director; Linda Green, Director of Finance and Administration; Linda V. Gasaway, Executive Administrative Assistant; Trish Jones, Executive Administrative Assistant; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster, Arcadis;

Doug Wimberly, Neel-Schaffer; Charles Capdepon, Pickering; and Tommy Fairfield, Jackson County Resident.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Murphy lead the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes:

Add-On for Item 7.A. – Expenditures, pulled Item 7.B.2, provided the handout for Item 7.B.3. – Kimley Horn Task Order, Add-On for Item 8.E. – 2024 Audit Engagement, and Add-On for Item 8.F. – LOC Draw Request for DNA Underground Payment.

5. Public Recognition

Director Eldridge recognized Tommy Fairfield as former Executive Director and that he is present for the retirement of Linda Gasaway. Linda Gasaway was recognized for her retirement and presented with a plaque, card, and gift.

6. Consent Agenda

A. Adopt – June 10, 2024 Minutes (**Pages 3-6**) Exhibit “A”

B. Consider – Mission Communications Service Package – Annual Renewal (**Pages 7-15**) Exhibit “B”

- C. Consider – EMC Support with Business Communications – Annual Renewal (**Pages 16-19**) **Exhibit “C”**
- D. Consider – Pest Control Service Contract – Annual Renewal (**Page 20**) **“Exhibit D”**
- E. Information Only – Water Quality Samples February 2024 – May 2024 (**Pages 21-23**) **“Exhibit E”**
- F. Information Only – City of Pascagoula – 05/2024 Excessive Wastewater Demands (**Page 24**) **“Exhibit F”**
- G. Information Only – City of Moss Point – 05/2024 Excessive Wastewater Demands (**Page 25**) **“Exhibit G”**
- H. Information Only – JCUA POTW-1C (WJC) – Notice of Violation for April 2024 – Monthly CBOD Loadings (**Pages 26-27**) **“Exhibit H”**

Director Eldridge presented these items. Director Murphy made a motion to Accept and Approve the consent agenda items as presented. Director Compton seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures (**Pages 28-34**) **“Exhibit I”**

Director Eldridge presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any additional questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Colonial Estates Sewer Collection System Installation (CESWR) – Construction Phase Invoice – DNA Underground Construction (**Pages 35-44**) **“Exhibit J”**

Mr. Page presented this item and stated that Staff recommends approval for payment in accordance with Engineer’s recommendation. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – MDOT HWY 90 Utility Relocation – PS No. 8 – Neel Schaffer Task Order

Mr. Page requested that this item be pulled for presentation at the next Board Meeting, pending the additional information is available.

3. Consider – MDOT HWY 90 Utility Relocation – PS No. 27 – Kimley Horn Task Order (**Handout**) **“Exhibit K”**

Mr. Page presented this item and Mr. Glisson provided some additional details. Following questions, comments and discussion, Director Munro made a motion to approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any

other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – South Central Flow Routing to POTW-2C (GTP) – SRF C280878-09 (SCWW) – Design Phase Invoice – Kimley-Horn (Pages 45-46) **“Exhibit L”**
Mr. Page presented this item and stated that Staff recommends approval for payment. Director Murphy made a motion to Approve this item as presented. Director Compton seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – POTW-6C (ETP) – Belt Press Perforated Roller Replacement (Pages 47-62) **“Exhibit M”**
Mr. Page presented this item. Following questions, comments and discussion, Director Elly made a motion to approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Information Only – 25625 Highway 613 – Customer Request that JCUA Pay ServPro Invoice for Bio Remediation Due to Overflow – Adjuster Response (Pages 63-64) **“Exhibit N”**
Mr. Page presented this item as information only with additional details provided by Mr. Glisson. Director Eldridge asked if there were any questions or comments, there were none.
- C. Information Only – Retail Grant and General (Non-Grant) Installations Status Update (Pages 65-69) **“Exhibit O”**
Mr. Page presented this item as information only with additional details provided by Mr. Glisson. Director Eldridge asked if there were any questions or comments, there were none.
- D. Consider – Health Insurance (Pages 70-71) **“Exhibit P”**
 - 1) Annual Evaluation Summary and Recommendation
 - 2) Commencement Date Revision RecommendationMs. Fulton presented these two items with additional information provided by Mr. Page. Following questions, comments and discussion, Director Elly made a motion to approve both items as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- E. Consider – 2024 Audit Engagement (Add On) **“Exhibit Q”**
Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a motion to approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Consider – LOC Draw Request for DNA Underground Payment (Add On) **“Exhibit R”**

Mr. Page presented this item. Following questions, comments and discussion, Director Lanham made a motion to approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Director Eldridge asked if there were any Director Items. Various items were discussed.

11. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 4:29 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8th day of July, 2024.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER