



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

David Compton ▪ Pascagoula  
Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
William Lanham ▪ Gautier  
Frank Mallette ▪ Jackson County  
Jerry Munro ▪ Ocean Springs  
Rickey Murphy ▪ Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors

July 22, 2024

## BOARD MEETING MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 p.m., Monday, July 22, 2024, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Munro; Director Compton; and Director Mallette. It was determined there was a quorum.

Also present were:

Eric Page, Executive Director; Chase Glisson, Deputy Director; Linda Green, Director of Finance and Administration; Lynette Hardin, Accounting Manager; Trish Jones, Executive Administrative Assistant; James Heidelberg and Myra Cunningham, Legal Counsel; and Robert Teem, Arcadis.

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Munro lead the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On for Item 7.A. – Expenditures, and to table Item 8.H. until the next meeting.

### 5. Public Recognition

Director Eldridge asked if there were any Public to recognize. There were none.

### 6. Consent Agenda

A. Adopt – July 8, 2024 Minutes (**Pages 3-5**) **Exhibit “A”**

B. Information Only – June 2024 Utility Adjustments (**Page 6**) **Exhibit “B”**

C. Information Only – City of Moss Point June Excessive Wastewater Demands (**Page 7**)  
**Exhibit “C”**

D. Information Only – City of Pascagoula June Excessive Wastewater Demands (**Page 8**)  
**Exhibit “D”**

E. Water Quality Results (**Pages 9-11**) **Exhibit “E”**

- Map and Field Conditions for June 2024

F. Consider – WIMS - annual renewal (**Pages 12-15**) **Exhibit “F”**

- G. Consider – Netwrix - annual renewal (Pages 16-22) Exhibit “G”
- H. Consider – PDQ - annual renewal (Pages 23-24) Exhibit “H”
- I. Consider – Mettler-Toledo - annual maintenance agreement renewal (Pages 25-29) Exhibit “I”
- J. Consider – Win-911 - annual renewal (Pages 30-31) Exhibit “J”
- K. Consider – Dataperk - annual renewal (Pages 32-35) Exhibit “K”
- L. Consider – CorrPro water tanks 1-year service agreement (Pages 36-37) Exhibit “L”
- M. Consider – Office 365 approve contract to AGJ for 1-year (Pages 38-46) Exhibit “M”

Director Eldridge presented the Consent Agenda. Director Murphy made a motion to approve Items 6.A. through 6.M., as presented. Director Compton seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 7. Discussion Agenda

### A. Expenditures (Pages 47-51) Exhibit “N”

Director Eldridge presented this item. Following questions and comments, Director Munro made a motion to approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- Director Mallette entered the meeting at 4:05 p.m.

### B. Projects

#### 1. Consider – CESWR Colonial Estates Area Sewer Improvements (Pages 52-61) Exhibit “O”

- DNA Underground Pay Application #3

Mr. Page presented this item and deferred to Mr. Glisson for additional details. Mr. Page stated Staff has reviewed the invoice and recommends approval for payment. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 2. Consider – CESWR Colonial Estates Area Sewer Improvements (Pages 62-69) Exhibit “P”

- BMA Professional Service Invoice #25856

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Director Compton made a motion to approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Miscellaneous Construction Services Bidding (Pages 70-71) **Exhibit “Q”**

- BMA Professional Service Invoice #25857

Mr. Page presented this item and stated Staff has reviewed the invoice and recommends approval for payment. Director Munro made a motion to approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**8. Administrative Items**

A. Information Only – Retail Installation Status Listing (Pages 72-76) **Exhibit “R”**

Mr. Glisson presented this item. This was for information only; no action required.

B. Consider – Tuition Reimbursement Policy (Page 77) **Exhibit “S”**

Mr. Page presented this item. Following questions, comments and discussion, Director Murphy made a made a motion to approve this item with an adjustment to the approved amount. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Consider – Position Openings (Page 78) **Exhibit “T”**

Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a made a motion to approve this item with an adjustment to the required timeframe. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Consider – Addition of Standard of Conduct (Pages 79-82) **Exhibit “U”**

Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a made a motion to approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Consider – Line-of-Credit Draw (Page 83) **Exhibit “V”**

Mr. Page presented this item. Following questions, comments and discussion, Director Murphy made a made a motion to approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Consider – Budget transfer (Pages 84-86) **Exhibit “W”**

Mr. Page presented this item. Following questions, comments and discussion, Director Mallette made a made a motion to approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

G. Consider – Great River Monthly Wastewater Payment (Page 87) **Exhibit “X”**

Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a motion to approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

H. Consider – Moss Point Monthly Wastewater Payment (Page 88) **Tabled**

**9. Board Attorney Items**

Counsel updated the Board on Attorney matters

**10. Director Items**

Director Compton inquired about excessive wastewater flow for Moss Point and if the proposed purchase area of the EUD was included in the excessive flow areas. Mr. Page explained that approximately one third of the overall EUD flow was included in the portion of the EUD that JCUA was proposing to purchase. Director Eldridge mentioned the regent budget committee meeting that was held and the progress on the preparation of the upcoming budget. Director Eldridge asked if there were any other items to discuss. There were none.


**11. Executive Session (If Needed)**

Director Eldridge asked if there was a need for Executive Session. There was not.

**12. Adjourn**

There being no further business to come before the Board, Director Munro made motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 4:34 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12<sup>TH</sup> day of August, 2024.

  
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TOMMY ELDRIDGE, PRESIDENT

  
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RICKEY MURPHY, VICE PRESIDENT