



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

David Compton ▪ Pascagoula
Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

August 26, 2024

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 p.m., Monday, August 26, 2024, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary/Treasurer; Director Compton; Director Lanham; Director Mallette; and Director Munro. It was determined there was a quorum.

Also present were:

Eric Page, Executive Director; Chase Glisson, Deputy Director; Linda Green, Director of Finance and Administration; Trish Jones, Executive Administrative Assistant; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster, Arcadis; and Jeff May, Michael Baker International.

2. Devotion

Mr. Page gave the devotion.

3. Pledge of Allegiance

Director Compton lead the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following changes: Add-On for Item 7.A. – Expenditures, and Item 8.A. – Request to approve and ratify documents pertaining to the purchase of Escatawpa Utility District (EUD) property outside of the city limits.

5. Public Recognition

Director Eldridge asked if there were any Public to recognize. There were none.

6. Consent Agenda

A. Adopt – August 12, 2024 Board Meeting Minutes **(Pages 3-6) Exhibit “A”**

Director Compton identified that a correction needed to be made to the date in the first paragraph as well as including himself in the attendance. Corrections have been made.

B. Adopt – August 20, 2024 Special Called Meeting Minutes **(Page 7) Exhibit “B”**

C. Information Only – Escatawpa Wastewater Treatment Facility – MS0021521; Notice of High Flow/Excessive Wastewater Demands **(Page 8) Exhibit “C”**

- D. Information Only – Pascagoula/Moss Point Wastewater Treatment Facility – MS0020249; Notice of High Flow/Excessive Wastewater Demands **(Page 9) Exhibit “D”**

Director Eldridge presented the Consent Agenda. Director Munro made a motion to approve Items 6.A. through 6.D., as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

- A. Expenditures **(Pages 10-14) Exhibit “E”**

Director Eldridge presented this item. Following questions and comments, Director Murphy made a motion to approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Pay Application No. 4 – Colonial Estates Area Sewer Improvements CESWR **(Pages 15-25) Exhibit “F”**

Mr. Page presented this item and stated Staff has reviewed the pay application and recommends approval. Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – CESWR Colonial Estates Area Sewer Improvements – Construction Admin Services **(Pages 26-31) Exhibit “G”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval. Director Compton made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Jackson County Utility Authority Lift Station No.23 Clearing & Grubbing (RESTORE) **(Pages 32-35) Exhibit “H”**

Mr. Page presented this item. Following questions, comments and discussion, Director Elly made a motion to approve this item. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Task Order No. 03 1137 Gum Street Grinder; JLB Contractors. LLC (GOMESA) **(Pages 36-39) Exhibit “I”**

Mr. Page presented this item and deferred to Mr. Glisson for additional details. Mr. Page stated Staff has reviewed this item and recommends approval. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – MBI, Inc. Task Order #2 – Poticaw Road Sewer Extension (GOMESA Ph. II) **(Pages 40-47) Exhibit “J”**
Mr. Page presented this item and deferred to Mr. Glisson for additional details. Mr. Page stated Staff has reviewed this item and recommends approval. Following questions and comments, Director Compton made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
6. Consider – SCWW-Prelim Eng South Central WW Flow Routing to the Gautier POTW (02C); Design & Construction Phase Services **(Pages 48-49) Exhibit “K”**
Mr. Page presented this item and stated Staff has reviewed this item and recommends approval. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
7. Consider – WJCMP-Planning-Professional Services WJC Collection System Master Plan **(Pages 50-51) Exhibit “L”**
Mr. Page presented this item and stated Staff has reviewed and recommends approval. Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – Request to approve and ratify documents pertaining to the purchase of Escatawpa Utility District (EUD) property outside of the city limits. **Exhibit “M” (Add On)**
Mr. Page presented this item and stated Staff has reviewed this item and recommends approval. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Information Only – Retail Department General and Grant Installations Update **(Pages 52-56) Exhibit “N”**
Mr. Glisson presented this item. This was for information only; no action required.
- C. Consider – Monthly Wastewater Payment – Moss Point **(Page 57) Tabled from 08/12/2024 Board Meeting Exhibit “O”**
Mr. Page presented this item and requested it be discussed in Executive Session.

9. Board Attorney Items

Counsel stated that the Board will be updated on Attorney matters during the Executive Session. No Board action was taken.

10. Director Items

Mr. Page presented recommended change to budget from the Financial Advisory Committee. No Board action was taken.

11. Executive Session

At 4:29 p.m., Director Elly made a motion to go into Closed Session regarding Item 8.C. – Monthly Wastewater Payment – Moss Point, and two Personnel matters for possible Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 4:30 p.m., Director Elly made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 4:31 p.m., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Compton, Munro and Murphy; Mr. Page, Mr. Glisson, Ms. Green, Mr. Heidelberg, Ms. Cunningham, and Ms. Jones.

At 5:39 p.m., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

Director Murphy made a motion to table Item 8.C. Director Mallette seconded the motion. The motion carried with a unanimous vote by the Board Members present.

Director Murphy made a motion to approve the tuition assistance request up to \$7500.00 total as allowed by the policy. Director Lanham seconded the motion. The motion carried with a unanimous vote by the Board Members present.

Director Murphy made a motion to recognize the tenured years of service and adjust accrued PTO hours, as discussed. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:43 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of September, 2024.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER